



Agenda

Call to Order

National Anthem

1.0 Additions to the Agenda

2.0 Adoption of Agenda

3.0 Corrections or Amendments:

- | | | |
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| 3.1. | September 16, 2015, Public Hearing Minutes Bylaw 2015/09/P | 3 |
| 3.2. | September 16, 2015, Regular Meeting of Council Minutes | 4-13 |
| 3.3. | September 17, 2015, Special Meeting of Council Minutes | 14-15 |

4.0 Adoption of:

- | | |
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| 4.1. | September 16, 2015, Public Hearing Minutes Bylaw 2015/09/P |
| 4.2. | September 16, 2015, Regular Meeting of Council Minutes |
| 4.3. | September 17, 2015, Special Meeting of Council Minutes |

5.0 Proclamations

- | | | |
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| 5.1. | World Cerebral Palsy Day – October 7, 2015 | 16 |
| 5.2. | Fire Prevention Week – October 4-10, 2015 | 17 |

6.0 Delegations

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| 6.1. | Rob McIntosh | |
| 6.2. | Drayton Valley Health Services Foundation – Colleen Sekura | 18 |

7.0 Public Time

8.0 Decision Items

Pages 19-64

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| 8.1. | Councillor Fredrickson | Local Improvement Levy Policy T-01-15 and
Debenture Policy TF-02-15 | 19-27 |
| 8.2. | Councillor Nadeau | Community School Resources Officer Agreement | 28-61 |
| 8.3. | Councillor Long | Humans Helping Humans Housing Foundation
Funding Request | 62-64 |
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9.0	Information Items	Pages 65-95
9.1.	Pembina Physician Recruitment and Retention Committee Meeting Minutes April, May, June 2015 & Annual General Meeting Minutes May 2015	66-80
9.2.	STAR Catholic Board Highlights September 2015	81
9.3.	Childcare Operational Board Minutes April 20, 2015 and June 16, 2015	82-89
9.4.	Drayton Valley Brazeau County Fire Stats – August 2015	90-91
9.5.	AUMA Conference Report – Councillor Nadeau	92-95

10.0	Department Reports	
10.1.	Planning & Development	Shahid Mughal
10.2.	Engineering, Transportation & Sustainability	Ron Fraser
10.3.	Community Services & FCSS	Annette Driessen
10.4.	Emergency Services	Tom Thomson
	• Bylaw Report	Pamela Balke
10.5.	Administration	
	• Legislative Services	Chandra Dyck
	• Economic Development	Eric Burton
	• Communications and Marketing	Tyler Russell
	• Information Services	Nesen Naidoo
	• CAO Report	Manny Deol

11.0	Council Reports	
11.1.	Councillor Nadeau	
11.2.	Councillor Long	
11.3.	Councillor Shular	
11.4.	Councillor Wheeler	
11.5.	Councillor Bossert	
11.6.	Councillor Fredrickson	
11.7.	Mayor McLean	

12.0	Adjournment	
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MINUTES OF PUBLIC HEARING

September 16, 2015
BYLAW 2015/09/P

THOSE PRESENT:

Mayor McLean
Deputy Mayor Shular
Councillor Fredrickson
Councillor Nadeau
Councillor Long
Councillor Bossert
Councillor Wheeler
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Tom Thomson, Director of Emergency Services
Ron Fraser, Director of Engineering & Planning

Jenn Martin, Planning & Development Officer
Chandra Dyck, Legislative Services Coordinator
Rita Bijau, Executive Assistant
Tyler Russell, Communications & Marketing Coordinator
S.Sgt. Callihoo, Drayton Valley RCMP
Mamta Lulla, Drayton Valley Western Review
Members of the Public

ABSENT:

ITEM

Bylaw 2015/09/P – to enable emergency service personnel the ability to issue a ticket to individuals or businesses that are responsible for false alarms.

CALL TO ORDER

Mayor McLean declared the Public Hearing open at 6:09 p.m.

PURPOSE OF THE PUBLIC HEARING

To receive comments, concerns and questions from the public with regard to the proposed False Alarm Bylaw 2015/09/P.

BACKGROUND

The above Bylaw has received first reading at the June 24, 2015 Regular Meeting of Council, which may be followed by second and third reading today, depending upon the comments received at this Public Hearing. Notification of the Bylaw, requesting comments from the public, and advising them of the Public Hearing, has been done through newspaper advertising and placed on the Town of Drayton Valley web site. To facilitate the Public Hearing process, any comments received (written or verbal) will be presented as a package at the time of the Public Hearing.

CALL FOR COMMENTS FROM THE FLOOR

There were no comments from the floor.

CALL FOR COMMENTS OR WRITTEN SUBMISSIONS

Fire Chief Tom Thomson advised that no written submissions were received.

ADJOURNMENT

Mayor McLean declared the Public Hearing closed at 6:11 p.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Shular
Councillor Fredrickson
Councillor Nadeau
Councillor Long
Councillor Bossert
Councillor Wheeler
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Tom Thomson, Director of Emergency Services

Ron Fraser, Director of Engineering & Planning
Jenn Martin, Planning & Development Officer
Chandra Dyck, Legislative Services Coordinator
Rita Bijeau, Executive Assistant
Tyler Russell, Communications & Marketing Coordinator
S.Sgt. Callihoo, Drayton Valley RCMP
Mamta Lulla, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

CALL TO ORDER

Mayor McLean called the meeting to order at 6:04 p.m.

1.0 Additions to the Agenda

RESOLUTION # 223/15

Councillor Shular moved to delete items 7.1. "Homeless for a Night" and 9.5. "Emergency Management Bylaw 2015/07/P" from the Agenda for the September 16, 2015, Regular Meeting of Council.

CARRIED UNANIMOUSLY

2.0 Adoption of Agenda

RESOLUTION # 224/15

Councillor Shular moved to adopt the Agenda for the September 16, 2015, Regular Meeting of Council as amended.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. August 26, 2015, Regular Meeting of Council Minutes

There were no corrections or amendments to the August 26, 2015, Regular Meeting of Council Minutes.

4.0 Adoption of:

4.1. August 26, 2015, Regular Meeting of Council Minutes

RESOLUTION #225/15

Councillor Bossert moved to adopt the Minutes of the August 26, 2015, Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY

5.0 Proclamations

5.1. Muscular Dystrophy Awareness Month

Mayor McLean proclaimed the month of September 2015, as Muscular Dystrophy Awareness Month in the Town of Drayton Valley.

6.0 Public Hearings

6.1. False Alarm Bylaw 2015/09/P

A separate set of Minutes was recorded for this Public Hearing.

7.0 Delegations

7.1. Homeless for a Night

This item was deleted from the Agenda.

7.2. S.Sgt. Callihoo – August RCMP Report

S.Sgt. Callihoo presented Council with the August RCMP Report, highlighting areas of interest and stating that some patrols have not been as active as previous years, such as impaired driving, due to the current workload. S.Sgt. Callihoo will be working on increasing the presence of the RCMP in the community to mitigate this gap.

Councillor Wheeler and Mayor McLean requested that patrols also increase in the areas of Rotary Park and 4S Skatepark. A request for a follow up meeting with Rotary Park area residents was made and S.Sgt. Callihoo will look at possible dates. Mayor McLean thanked S.Sgt. Callihoo for the information.

8.0 Public Time

No comments were received.

9.0 Decision Items

Mayor McLean declared a pecuniary interest in items 9.1 through 9.3 at 6:22pm and called Deputy Mayor Shular forth to chair the meeting.

9.1. Local Improvement Levy Request 3351-50 Street

Councillor Bossert explained that Administration has received a request from a landowner/developer for the construction of the service road fronting the lands known as Sekura Auction Mart along 50th Street on a Local Improvement Levy basis. The estimated cost of the proposed service road is \$315,000.00, including street lighting.

Council discussed whether or not authorizing Administration to proceed with developing the Bylaw authorizes the project. Both Councillor Wheeler and Deputy Mayor Shular expressed concerns on the cost impeding future plans for the community by reducing the Town's borrowing limit. Ms. Martin and Mr. Deol advised that this authorization would allow for the Bylaw to be drafted and to get consent from the adjacent landowners. Administration has taken into consideration the impact the project may have on the Town's borrowing limit and recommends proceeding.

RESOLUTION #226/15

Councillor Bossert moved that Council direct Administration to prepare necessary Bylaws and consents

CARRIED

OPPOSED
Deputy Mayor Shular
Councillor Wheeler

9.2. Development Permit No. DV15-095 Mr. Mike's Patio Variance 2248-50 Street

Councillor Fredrickson explained that Administration has received an application for the development of an outdoor patio for a restaurant at 2248-50th Street. The proposed patio is to be setback 3 meters (10 feet) from the road along the south property line.

Councillor Wheeler expressed concern regarding the turning radius of vehicles at the intersection and Deputy Mayor Shular expressed concern regarding the safety of the patio being near a roadway. Ms. Martin advised that the turning radius was factored into the original site plan and the building inspector will work with the applicant on options to mitigate the safety concern.

RESOLUTION #227/15

Councillor Fredrickson moved that Council approve the variance of the patio to no less than 3 meters (10 feet) for Development Permit DV15-095 with conditions as noted below.

1. A variance of no less than 3 metres from the road is granted.
2. Location & size of patio is approved as per the site plan (copy attached).
3. Subject to the requirements of the attached examined site plan that has been approved ensuring compliance with setback regulations from the property line. NOTE: All setbacks are from the property line, NOT from any roadway, curb, sidewalk or fence line. The owner/applicant or contractor must locate the property lines before setting the building, foundation or walls on the property and must meet the setbacks as per the approved site plan.
4. Surface drainage shall be such that runoff does not run onto adjacent lots, except onto drainage easements.
5. Easements shall not be encroached upon by any structures unless otherwise approved in this permit.
6. The Town shall be advised of any damage to municipal structures prior to the start of any construction. Failure to point out any damages will result in the contractor being responsible for repairs.
7. The owner/applicant or contractor shall not, during construction or after construction, impede, obstruct or change any existing drainage patterns outside of the subject property without prior approval of the Town Engineer.
8. This permit is subject to any/all required Federal, Provincial or Municipal Permit approvals including, but not limited to, Building and/or Safety Code Permits.
9. The owner/applicant or contractor shall be financially responsible during construction for any damage, or as a result of the negligence causing damage by the owner/applicant or contractor's servants, suppliers, agents or contractors, to any public or private property.
10. It is the responsibility of the owner/applicant or contractor to ensure all requirements for utility companies (including easements) are met. These companies include, but are not limited to Telus, Fortis Alberta, Atco Gas and the Town of Drayton Valley.
11. The building shall have its civic address clearly displayed temporarily during construction and permanently after construction. The numbers shall be easily visible from the street and shall accord with the Town of Drayton Valley's Addressing Bylaw.
12. The owner/applicant or contractor shall prevent excess soil or debris from being spilled on public streets, lanes and sidewalks, and shall not place soil or any other materials on adjacent properties without permission in writing from adjacent property owners. The owner/applicant or contractor shall be solely responsible for cleaning up the soil or debris

13. The owner/applicant or contractor shall place a call to Alberta One-Call for location of all utilities prior to construction.

CARRIED UNANIMOUSLY

9.3. Development Permit No. DV15-097 Discretionary Use Proposed Liquor Store 2128 – 50th Street

Councillor Nadeau explained that Administration has received an application for the development of a liquor store at 2128 – 50th Street. The development of a liquor store is a discretionary use within the commercial area, therefore Council approval is required, but in all other aspects, complies with the requirements of the Land Use Bylaw.

RESOLUTION #228/15

Councillor Nadeau moved that Council approve Development Permit DV15-097 for the development of a liquor store at 2128 – 50th Street with conditions noted below:

1. Subject to the requirements of the attached examined site plan that has been approved ensuring compliance with setback regulations from the property line. NOTE: All setbacks are from the property line, NOT from any roadway, curb, sidewalk or fence line. The owner/applicant or contractor must locate the property lines before setting the building, foundation or walls on the property and must meet the setbacks as per the approved site plan.
2. Surface drainage shall be such that runoff does not run onto adjacent lots, except onto drainage easements. Sump pumps shall be pumped or piped only within the subject lot and shall not direct drainage outside of the lot boundaries.
3. Driveways are to be constructed such that they are at least 4 to 8 inches above the curb at the property line, to ensure runoff does not run from the street onto the property.
4. Driveway location shall be free of any conflict with power poles, utility or municipal structures or any other existing structures or adjacent properties.
5. The sewer invert elevation at the property line must be confirmed by the contractor prior to setting the elevations for the building. Notification must be given to the Town Engineer prior to connection to any Town-owned utility.
6. Easements shall not be encroached upon by any structures unless otherwise approved in this permit.
7. Water and sewer services are to be installed for each unit at the sole cost of the owner/applicant or contractor, including any changes in service location, capacity and pressure.
8. Where water pressure is below 100 kPa (15 psi) or where the volume of water is inadequate to satisfactorily supply the plumbing system with water during periods of peak demand, the owner shall provide and maintain such equipment as may be necessary to adequately supply the fixtures and water outlets.
 - a. Where the water pressure is in excess of 700 kPa (100 psi) the owner shall provide and maintain approved pressure reducing equipment to maintain the pressure between 100 kPa (15 psi) and 700 kPa (100psi).
 - b. Where the owner wishes to reduce the water pressure, the owner shall be responsible for installing and maintaining approved pressure reducing equipment.
 - c. The Town shall be advised of any damage to municipal structures prior to the start of any construction. Failure to point out any damages will result in the contractor being responsible for repairs.
9. Weeping tile shall not be hooked to the sanitary and must be pumped out into the back yard.
10. All landscaping shall be completed to the satisfaction of the Development Officer within one (1) year of occupancy of the development.

11. The owner/applicant or contractor shall not, during construction or after construction, impede, obstruct or change any existing drainage patterns outside of the subject property without prior approval of the Town Engineer.
12. The water and sewer service tie-ins to the Town's water and sewer mains shall be inspected by the Town before backfill.
13. Obtaining the required plumbing, gas and electrical permits and inspections are the responsibility of the owner/applicant or contractor. The Town of Drayton Valley may require a copy of the plumbing inspection report prior to allowing water and sewer services to be activated. **The Town requires that the owner/applicant or contractor, at his sole cost, install a station wire from the water metre to the exterior of the building (at a height no greater than 3 feet above grade and in close proximity to the outdoor gas meter) to which the Town will install a remote reader.**
14. **A Real Property Report (RPR), prepared by an Alberta Land Surveyor, is required to be submitted to the Development Officer for review against the approved site plan at the foundation stage of the development prior to further commencement of construction. Failure to provide an RPR at the foundation stage may result in the issuance of a Stop Work Order by the Development Officer.**
15. This permit is subject to any/all required Federal, Provincial or Municipal Permit approvals including, but not limited to, Building and/or Safety Code Permits.
16. The owner/applicant or contractor shall be financially responsible during construction for any damage, or as a result of the negligence causing damage by the owner/applicant or contractor's servants, suppliers, agents or contractors, to any public or private property.
17. It is the responsibility of the owner/applicant or contractor to ensure all requirements for utility companies (including easements) are met. These companies include, but are not limited to Telus, Fortis Alberta, Atco Gas and the Town of Drayton Valley.
18. **The owner/applicant or contractor shall, upon the completion of the construction and installation of the municipal improvements, deliver to the Town both a paper and electronic copy (an AutoCAD *.dwg file, version R14 or higher) of as-built plans, prepared and certified by the consulting engineer as being complete and accurate in all details, for all municipal improvements for the Town's records.**
19. Site area shall be fenced/secured to prevent public access for safety during construction.
20. The building shall have its civic address clearly displayed temporarily during construction and permanently after construction. The numbers shall be easily visible from the street and shall accord with the Town of Drayton Valley's Addressing Bylaw.
21. The owner/applicant or contractor shall prevent excess soil or debris from being spilled on public streets, lanes and sidewalks, and shall not place soil or any other materials on adjacent properties without permission in writing from adjacent property owners. The owner/applicant or contractor shall be solely responsible for cleaning up the soil or debris.
22. The owner/applicant or contractor shall place a call to Alberta One-Call for location of all utilities prior to construction.
23. Grading and drainage work shall be completed to the specifications provided to and approved by the Town Engineer. The Applicant/Developer shall not impede, obstruct or change or alter the grade or change any existing drainage patterns outside of the subject property without prior approval of the Town Engineer.
24. All loads are to be secured.
25. Any loose debris or mud that may be deposited onto other lands or roads from trucks or equipment shall be cleaned up at the expense of the Applicant/Developer.
26. Applicant/Developer shall erect safety construction signs (ie: trucks turning off of or onto road), which shall be erected prior to commencement of each day and removed at the end of the day of work.

27. Applicant/Developer shall advise the Town Office of dates of commencement and completion of the operation.
28. Top soil and/or earth which is not required for future lot grading or landscaping shall be removed from site and properly disposed of. Storage of top soil and/or earth on future phases of developable land within the quarter section is not permitted.
29. Parking Stalls and loading spaces shall be clearly marked and regularly maintained in the parking facility to the satisfaction of the Development Authority, including provision for parking for the physically handicapped. All regular parking stalls shall be a minimum of 20' X 10' with a minimum aisle width of 24'. **For this development, a minimum of 3 parking stalls is required.**
30. All parking aisles and stalls must be hardsurfaced (asphalt and/or concrete), and meet the requirements of Sections A32 and A33 of the Town of Drayton Valley Land Use Bylaw #2007/24/D (including amendments) in regards to number of stalls, dimensions, etc. This shall be completed on or before opening of the development.
31. Parking facilities shall have adequate lighting for the entire parking facility.
32. The Owner/Developer shall install proper traffic signage required for the safe operation of vehicle traffic to the satisfaction of the Town during and after construction of the proposed development.
33. Landscaping as shown on the approved Site Plan is also approved and is shown to comply with the following section of the Town of Drayton Valley Land Use Bylaw:
"22.3 In commercial land use districts, off-street parking lots shall be landscaped by the planting of at least one tree or shrub for every 185 m2 of parking lot area. Trees and shrubs shall be of a size and type satisfactory to the Development Authority, and the Town of Drayton Valley Landscape Management Plan, and shall not impede movement or visibility of pedestrians or traffic."
34. Commercial signage was not shown on or included in the plans submitted. All signage must be approved by the Development Office under separate Development Permit applications(s) in the future and conform to the requirements of the Town of Drayton Valley Signage Bylaw #2007/23/D.
35. Outside storage (refuse areas) must be located, screened and maintained to the satisfaction of the Development Officer.
36. There shall be not outside storage of goods, products, materials or equipment permitted within the front yard setback prescribed. Outside storage of goods, products, materials or equipment shall be kept in a clean and orderly condition at all times and shall be screened by means of a solid wall or fence from public thoroughfares to the satisfaction of the Development Officer.
37. A fire inspection must be done on the building prior to occupancy. Please contact the local Fire Department to make an appointment.
38. New builds are to change the Siamese connection to a single 4.5" Sotrz fire department connection. The local Fire Department is to be involved in the placement and positioning of fire hydrants, as well as being involved in or notified of the hydrant testing and flow rates for this development.

CARRIED UNANIMOUSLY

Mayor McLean resumed chairing the meeting at 6:50 p.m.

9.4. False Alarm Bylaw 2015/09/P

Councillor Long explained that with advances in technology, businesses and local residents have been able to protect their property better using many forms of security type systems. Unfortunately, there has been a large increase in the number of false alarms for both the Fire Service and the RCMP. With the implementation of this

Bylaw, Emergency Services will be able to issue tickets and appropriate fines to individuals who are responsible for false alarm calls.

RESOLUTION #229/15

Councillor Long moved that Council give Second Reading to False Alarm Bylaw 2015/09/P.

CARRIED UNANIMOUSLY

RESOLUTION #230/15

Councillor Long moved the Council give Third and Final Reading to False Alarm Bylaw 2015/09/P.

CARRIED UNANIMOUSLY

9.5. Emergency Management Bylaw 2015/07/P

This item was deleted from the Agenda.

9.6. Community Standards Bylaw 2015/08/P

Councillor Wheeler explained that the purpose of the attached Bylaw is to establish community standards and regulate, control, and abate nuisances and dangers, as well as unsightly premises within Drayton Valley. By establishing these requirements in the form a Bylaw, Administration is better equipped to ensure that properties within the Town are maintained to a consistent standard. To improve the clarity of the Bylaw, amendments have been made pursuant to feedback received by Mr. Martin Prentice.

Councillor Long expressed concern regarding the timeline for cleaning any graffiti and advised of a typo in Section 20.2. Ms. Dyck advised that there are kits available through Community Services to assist with removing graffiti and that the error in Section 20.0 would be corrected.

RESOLUTION #231/15

Councillor Wheeler moved that Council give Second Reading to Community Standards Bylaw 2015/08/P as amended.

CARRIED UNANIMOUSLY

RESOLUTION #232/15

Councillor Wheeler moved that Council give Third and Final Reading to Community Standards Bylaw 2015/08/P as amended.

CARRIED UNANIMOUSLY

9.7. In Camera Discussion

RESOLUTION #233/15

Councillor Bossert moved that Council move to "In-Camera" at 7:01 p.m.

CARRIED UNANIMOUSLY

RESOLUTION #234/15

Councillor Bossert moved that Council move out of "In-Camera" at 7:35 p.m.

CARRIED UNANIMOUSLY

RESOLUTION #235/15

Councillor Bossert moved that Council approve the Lease Agreement between the Town of Drayton Valley and Easwara Origins Corp.

CARRIED UNANIMOUSLY

10.0 Information Items

10.1	Drayton Valley Brazeau County Fire Services Report – June & July
10.2	August RCMP Stats
10.3	Councillor Wheeler Conference Report – Renewable Cities
10.4	Community Bylaw Report – June-August

RESOLUTION #236/15

Councillor Long moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

11.0 Department Reports

11.1. Planning & Development

Ms. Martin provided Council with an update on the activities of the Planning and Development Department.

11.2. Engineering, Transportation & Sustainability

Mr. Fraser informed Council of the following:

- Water Treatment Plant will be fully operational under the Town on September 24. A Grand Opening Celebration will be scheduled for 2016, when the landscaping has been completed.
- 50th Street and bus hub paving has been delayed due to weather.
- Aurora School Loop has been delayed due to an incorrectly installed sidewalk on the contractor's part.

Councillor Nadeau requested that Administration ensure that Wild Rose School Division adjusts the signage for parking at Aurora Elementary School (as per the approved plan).

Mayor McLean requested barricades installed at the end of Beckett Road to deter off-roading potential.

11.3. Community Services & FCSS

Ms. Driessen reported on the following:

- Alberta Culture Days next week
- Sand filters have been installed at Park Valley Pool
- Eleanor Pickup Centre for Performing Arts construction has been delayed but will be accessible for Culture Days
- Ball Diamond repairs are underway
- DV Thunder opener had 1100 people attending

11.4. Emergency Services

Fire Chief Thomson provided a detailed report on the Fire Services activity for the months of June and July as well as a report on the Kids Camps during the summer. Fire Services plans on adding an Adventure Camp component next year for the junior high aged children. Council commended Chief Thomson on the visibility of the Department.

- Bylaw Report

Ms. Balke provided the Bylaw Report to Council as well as an update on Automated Traffic Enforcement.

11.5. Administration

- Legislative Services
Ms. Dyck had no report for Council.
- Economic Development
There was no report for Economic Development.
- Communications and Marketing
Mr. Russell informed Council that there are currently 862 downloads of the app and that budget consultation is underway.
- Information Services
Mr. Naidoo informed Council of the items discussed during the September 15th, Internet of Things meeting.
- CAO Report
Mr. Deol advised Council that Administration is working on the 2016 Budget and of recent meetings with NorQuest College.

12.0 Council Reports

12.1. Councillor Fredrickson

- Councillor Fredrickson thanked Council for allowing her time off and stated that she is enjoying the process of generating feedback for the 2016 Budget.

12.2. Councillor Nadeau

- September 2nd – Communities in Bloom
- September 3rd – Meeting with Deputy Minister Kim Armstrong regarding the new Status of Women Ministry
- September 8th – Women in Protégé Program Redevelopment
- September 10th – Aquatic Fund Development Committee Meeting
- September 10th – Legacy Project Launch Event
- September 14th – Sustainability Meeting

12.3. Councillor Long

- September 8th – Library Board Meeting
- September 10th – Legacy Project Launch Event
- Participated in the DV100

12.4. Councillor Shular

- September 10th – Central Alberta Mayor's and Reeves Meeting
- September 10th – Legacy Project Launch Event
- September 11th – Brazeau Seniors Foundation

12.5. Councillor Wheeler

- August 28th – Waste Management Committee Meeting
- September 10th – Aquatic Facility Meeting
- September 14th – Sustainability Meeting
- September 20th – COPA for Kids
- September 23rd – Christmas in September Farmers Market
- September 27th – Annual Peace Day

12.6. Councillor Bossert

- August 28th – Waste Management Committee Meeting
- September 11th – ATCO Gas Grand Opening

12.7. Mayor McLean

- August 27th – Communities in Bloom Event
- September 1st – Registration Night
- September 5th – Opening Thunder in the Valley Drag Races
- September 9th – Easwara Origins Corp. Project Launch
- September 10th – Rotary House Celebration Luncheon
- September 10th – All Saints Anglican Church Bell Tower Service
- September 11th – ATCO Gas Grand Opening
- September 12th – DV100
- September 14th – Making Financial Cents Debrief Meeting

13.0 Adjournment

RESOLUTION # 237/15

Councillor Long moved that Council adjourn the September 16, 2015, Regular Meeting of Council at 8:51 p.m.

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Councillor Long
Councillor Nadeau
Councillor Bossert
Councillor Wheeler
Councillor Shular
Councillor Fredrickson
Sabine Larcher, Administrative Assistant

Nesen Naidoo, Assistant Town Manager
Chandra Dyck, Legislative Services
Coordinator
Tyler Russell, Communications &
Marketing Coordinator
Pam Balke, Bylaw Enforcement Officer

ABSENT:

Manny Deol, Town Manager

1.0 CALL TO ORDER

Mayor McLean called the meeting to order at 1:04 p.m.

2.0 Signing of Waiver

Members of Council signed the waiver to hold the Special Meeting of Council.

3.0 Adoption of Agenda

RESOLUTION #238/15

Councillor Long moved to adopt the Agenda for the September 17, 2015, Special Meeting of Council as presented.

CARRIED UNANIMOUSLY

4.0 Decision Items

4.1 Contractor Agreement Addendum

RESOLUTION #239/15

Councillor Fredrickson moved that Council move into "In-Camera" at 1:05 p.m.

CARRIED UNANIMOUSLY

Councillor Nadeau exited the meeting at 1:31 p.m.

Councillor Nadeau returned to the meeting at 1:37 p.m.

RESOLUTION #240/15

Councillor Fredrickson moved that Council move out of "In-Camera" at 1:37 p.m.

CARRIED UNANIMOUSLY

RESOLUTION #241/15

Councillor Fredrickson moved to approve the Contractor Agreement Addendum with Independent Traffic Services Ltd. as discussed In-Camera.

CARRIED UNANIMOUSLY

5.0 Adjournment

RESOLUTION #242/15

Councillor Long moved that Council adjourn the September 17, 2015, Special Meeting of Council at 1:38 p.m.

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Town of Drayton Valley

Proclamation

WORLD CEREBRAL PALSY DAY

Cerebral palsy is a neuromotor disability. It is the most common physical disability in childhood, and it is a permanent, lifelong disability.

It is not a disease.

Cerebral palsy is a term used to describe a group of conditions affecting body movement and muscle coordination.

In Alberta, it is estimated that over 9,000 individuals live with cerebral palsy. There is more than one diagnosis of cerebral palsy for every 500 children born each year in Alberta and the number of new cases per year has increased by 25 percent over the past decade. On a worldwide scale, over 17 million people have cerebral palsy.

WHEREAS: Cerebral palsy affects all levels of society and all levels of socioeconomic status;

WHEREAS: Cerebral palsy affects an estimated 17 million people worldwide;

WHEREAS: The Cerebral Palsy Association in Alberta (CPAA) is a leader in advocating for persons with disabilities and is the primary center for providing programs, services and information on treatments, resources and services relating to cerebral palsy

On behalf of Council and the citizens of the Town of Drayton Valley, I hereby proclaim the 7th day of October 2015 "World Cerebral Palsy Day".

DATED at the Town of Drayton Valley,
in the Province of Alberta,
this 7th day of October, 2015.

Mayor Glenn McLean

Town of Drayton Valley

Proclamation

FIRE PREVENTION WEEK

WHEREAS, the Town of Drayton Valley is committed to ensuring the safety and security of all those living in and visiting our community; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, cooking is the leading cause of home fires in Canada; and

WHEREAS, two of every five home fires start in the kitchen; and

WHEREAS, unattended equipment was a factor in one-third of the reported cooking fires; and

WHEREAS, 57 per cent of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and

WHEREAS, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire

WHEREAS, Drayton Valley residents should stay in the kitchen when frying food on the stovetop, keep a threefoot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Drayton Valley's first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Drayton Valley's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes.

THEREFORE, I hereby proclaim October 4-10, 2015, as Fire Prevention Week in Drayton Valley, and I urge all the people of Drayton Valley to check their kitchens for fire hazards and use safe cooking practices, and to support the many public safety activities and efforts of Drayton Valley's fire and emergency services.

DATED at the Town of Drayton Valley,
in the Province of Alberta,
this 7th day of October, 2015.

Mayor Glenn McLean





Town of Drayton Valley

Delegation Request Form

Name (s): _____

Organization: _____

Contact Number: _____ Contact E-mail: _____

Mailing Address: _____

Meeting you would like to attend as a Delegation (please check all that apply)*:

Council Meeting

Governance & Priorities Committee Meeting

Special Meeting/Presentation

Administration Meeting

* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:

(information only, request for funding, concern, etc)

Additional Information Provided

Please list the information you attached or included with your delegation request:

Please indicate any preference you have for meeting:

Please submit your request by:

Fax: 780.542.5753

E-mail:

admin-support@draytonvalley.ca

In person:

5120-52 ST

AGENDA ITEM: 8.1.	Local Improvement Levy Policy T-01-15 and Debenture Policy TF-02-15
Department:	Administration
Presented by:	Councillor Fredrickson
Support Staff:	Manny Deol

BACKGROUND:

As per the direction of Council, Administration has prepared the attached Local Improvement Levy Policy and Debenture Policy which establish a standard of evaluation criteria for all applications for Local Improvement projects. Specifically, in considering the proposed project's suitability as a Local Improvement and a corresponding borrowing or debenture on the part of the Town, Administration will assess and report to Council as to whether the Local Improvement:

1. prevents piece-meal development and provides for orderly development;
2. serves the entire neighbourhood and provides a benefit to the entire community;
3. helps to alleviate the burden on existing infrastructure or postpone the expansion of existing infrastructure;
4. stimulates development;
5. facilitates the developer in financing the project/investment in our Town;

as well as determining:

6. what percentage of the Local Improvement Levy will be benefitting the neighbourhood or the community as a whole?
7. what impact does the Local Improvement Levy have on the debt limit of the Town?

The attached Debenture Policy is intended to replace the current Policy which was established in 1997. The proposed new Policy is consistent with the proposed Local Improvement Levy Policy and creates consistency while establishing best practices and a basic process for Administration to follow.

RECOMMENDATION:

That Council approve Local Improvement Levy Policy T-01-15 as attached.

That Council approve Debenture Policy TF-02-15 at attached.



TOWN OF DRAYTON VALLEY

Subject:	Local Improvement Levy	Policy:	T-01-15
Department:	Transportation and Engineering		
Approval Date:		Review Date:	
Associated Policies:	Debenture Policy TF-02-15		

Local Improvement Levy Policy

Purpose

To adopt a Policy for the Town of Drayton Valley (hereinafter referred to as the “Town”) regarding the provision of Local Improvement Levies for development infrastructure needs, including transportation and utilities, within the planning area of the Town.

General Policy

This Policy, upon adoption by Council, shall require that the following factors be assessed and evaluated in determining if a local improvement should be undertaken by the Town on the basis of a Local Improvement Levy:

1. Does the local improvement prevent piece-meal development and provide for orderly development?
2. Does the local improvement serve the entire neighbourhood and provide a benefit to the entire community?
3. Would the local improvement help to alleviate the burden on existing infrastructure or postpone the expansion of existing infrastructure?
4. Does the local improvement stimulate development?
5. Does the local improvement facilitate the developer in financing the project/investment in our Town?
6. What percentage of the Local Improvement Levy will be benefitting the neighbourhood or the community as a whole?
7. What impact does the Local Improvement Levy have on the debt limit of the Town?

Subject:	Local Improvement Levy Policy	Sign off:	
Department:	Transportation and Engineering		
Approval Date:		Review Date:	

Definitions

Within this Policy the following definitions shall apply:

arterial roadways mean those streets and avenues designated by the Town as a main route or other course of access for traffic within the Town;

auxiliary lane means a traffic path appended to a roadway and constructed for the purpose of providing access which benefits the abutting properties;

local improvement means a new or replacement construction projects intended to upgrade specific areas in communities throughout the Town. Examples include street paving, driveway crossings, sidewalk replacement, lane paving, and curb and gutter replacement;

Local Improvement Levy means a special tax imposed against a property which benefits from the local improvement, typically calculated on the amount of land abutting the local improvement area on a per-metre basis;

miscellaneous minor construction means minor work required to reduce traffic congestion and increase the operating efficiency at existing intersections, or to reduce hazardous traffic operating conditions. Examples of miscellaneous minor construction include, but are not limited to, intersection channelization, roadway widening, improvements to turning radii and construction of bays;

new construction means either:

- a. the initial work performed at a location;
- b. construction necessitated because of:
 - i. a change in either grade or alignment of an improvement; or
 - ii. redevelopment of adjacent properties has rendered the existing improvement inadequate to service the redeveloped properties;

reconstruction means construction required to rebuild an improvement due to deterioration after expiry of the serviceable lifetime of the improvements;

Subject:	Local Improvement Levy Policy	Sign off:	
Department:	Transportation and Engineering		
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rehabilitation means construction required to upgrade an improvement because of deterioration prior to expiry of the serviceable lifetime;

roadway-related local improvements shall include:

- street and lane construction;
- curb and gutter construction;
- sidewalk construction; and
- miscellaneous minor construction;

serviceable lifetime means the originally estimated span of time that a local improvement is expected to last. The serviceable lifetime for roadway-related local improvements is as follows:

<u>Type of Improvement</u>	<u>Serviceable Lifetime</u>
street, auxiliary lane & concrete lane construction	10 years
curb, gutter and sidewalk construction	10 years
asphalt lane construction	10 years

Town at large means the whole of the Town of Drayton Valley rather than one division or neighbourhood within it.

Procedure

A request for Local Improvement Levy approval from Town Council may be initiated by a citizen petition, a developer or the Town.

The Town Engineer shall determine:

- a. abutting properties and assessable lengths benefitted by local improvements; and
- b. prioritized rating list to be used for the planning of roadway-related local improvements.

The Public Works Manager, in consultation with the Town Engineer, will identify which types of construction are to be assessed as roadway-related local improvements with the following criteria:

Subject:	Local Improvement Levy Policy	Sign off:	
Department:	Transportation and Engineering		
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- a. For all roadways within Town limits, except for arterial roadways:
- i. paving rehabilitation costs will be borne by the Town at large;
 - ii. curb and sidewalk rehabilitation costs will be borne by the Town at large;
 - iii. new construction of streets, curbs, lanes, sidewalks and auxiliary lane costs will be recovered as a local improvement assessment against abutting properties or shall be borne by the developer of a new subdivision, as specified in a Development Agreement between the developer and the Town of Drayton Valley. The only exception to this shall be where miscellaneous minor construction is required to accommodate increased traffic volume or turning movement for use by the Town at large, for which the costs will be borne by the Town at large.
 - iv. Reconstruction of streets, curbs, lanes, sidewalks and auxiliary lane costs will be borne by the Town at large and reconstructed in accordance with the prioritized rating list prepared and recommended by the Public Works Manager and approved by Council, except for the following for which costs will be borne by the abutting property owners:
 - when one hundred percent (100%) request or a citizen petition for a special local improvement assessment is received with agreement to pay for all applicable reconstruction costs by all assessable property owners; or
 - when reconstruction is required to accommodate new construction of auxiliary lanes for the benefit of the abutting property owners (such as sidewalk, curb and gutter reconstruction for auxiliary lanes).
- b. For arterial roadways:
- i. paving and rehabilitation costs will be borne by the Town at large;
 - ii. curb and sidewalk rehabilitation costs will be borne by the Town at large;

Subject:	Local Improvement Levy Policy	Sign off:	
Department:	Transportation and Engineering		
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- iii. new construction of streets, curbs, lanes, sidewalks and auxiliary lane costs will be recovered as a local improvement assessment against abutting properties, provided that the construction benefits, or allows access to the abutting property, or is the direct requirement of the adjacent development. Properties abutting an arterial roadway which are exempt from local improvement assessment, for which costs will be borne by the Town at large, are as follows:
- where portions of property do not receive benefits from construction of the roadway because of grade separation (such as properties adjacent to retaining walls, grade structures or berms); or
 - where miscellaneous minor construction is required to accommodate increased traffic volume or turning movement for Town at large use, and does not benefit the abutting property.
- iv. Reconstruction of streets, curbs, lanes, sidewalks and auxiliary lane costs will be borne by the Town at large and reconstructed in accordance to the prioritized rating list prepared and recommended by the Public Works Manager and approved by Council, except for the following for which costs will be borne by the abutting property owners:
- when one hundred percent (100%) request or a citizen petition for a special local improvement assessment is received with agreement to pay for all applicable reconstruction costs by all assessable property owners; or
 - when reconstruction is required to accommodate new construction of auxiliary lanes for the benefit of the abutting property owners (such as sidewalk, curb and gutter reconstruction for auxiliary lanes).

For each authorized local improvement, a uniform local improvement tax rate will be levied against each benefiting parcel of land in accordance with Section 398 of the *Municipal Government Act*. The annual payments based on this uniform rate will be calculated on the basis of the debenture borrowing interest rate in effect at the time of approval of the local improvement plus two (2%) percent. In addition to the cost of completing the physical work of

Subject:	Local Improvement Levy Policy	Sign off:	
Department:	Transportation and Engineering		
Approval Date:		Review Date:	

the local improvement, the associated Local Improvement Levy shall include any incidental expenses, including but not limited to engineering, surveying, or advertising costs.

Unless otherwise approved by Council, the Town will receive valid and proper petitions for local improvements up to and including November 1st of each calendar year for approval, consideration and implementation during the following five (5) calendar years. The prioritization of local improvements authorized by Council for implementation will be based on the assessment of the Public Works Manager in consultation with the Town Engineer.

Any authorized local improvements that cannot be implemented during the calendar year for which they were requested will be carried over and placed at the top of the priority list for the following calendar year in the same order of their established priorities.

Developments with existing street pavement, driveway crossings, sidewalks, paved lanes, or curb and gutter constructed either by the developer or the Town in past years will have to submit a valid and proper citizen petition and comply with the conditions of this Policy at such time when the street, driveway crossings, sidewalks, paved lanes, or curb and gutter are beyond normal maintenance and repair.

The period of time over which the special Local Improvement Levy will be levied against each benefiting parcel of land will be taken to be ten (10) years. Owners of benefiting lands may at any time choose to pay in total all outstanding amounts of principal and interest applicable to their Local Improvement Levy.

This Policy, upon approval by Town Council, shall repeal and replace Policy T-04-97.

Mayor

Approval Date



TOWN OF DRAYTON VALLEY

Subject:	Debenture Policy	Policy No.:	TF-02-15
Department:	Treasury/Finance		
Approval Date:		Review Date:	
Associated Policies:	Local Improvement Levy Policy T-01-15		

Debenture Policy

Purpose

The purpose of this Policy is to establish the basis upon which, and the process for the implementation of, debentures of funds by the Town of Drayton Valley (hereinafter referred to as the "Town").

General Policy

All borrowing procedures shall be in accordance with the *Municipal Government Act* being Chapter M 26 of the Revised Statutes of Alberta, 2000, and amendments thereto (hereinafter referred to as the "MGA").

Definitions

Within this Policy the following definitions shall apply:

Responsibilities

The following information shall be forwarded to the Director of Corporate Services upon the initiation of any departmental borrowing requirements:

- a. description of the project in detail accompanied by tender documents clearly detailing the total project cost; and
- b. details of all monies to be received in addition to debenture funds that will fund the project.

The Director of Corporate Services or his/her designate shall be responsible for:

- a. drafting the necessary borrowing Bylaw;
- b. advertising the Bylaw;

Subject:	Debenture Policy	Sign off:	
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- c. providing notice to the affected landowners, as required by the MGA; and
- d. completing the application requirements sent out by Alberta Capital Finance Authority, including but not limited to providing a certified true copy of the Council resolution passing the final reading of the borrowing Bylaw.

The above procedures shall only be carried out subsequent to the approval of an annual capital budget detailing such borrowing, or after a Council resolution that amends the approved capital budget for any given year in regards to any additional borrowing required.

This Policy, upon approval by Town Council, shall repeal and replace Policy TF-03-97.

Mayor

Approval Date

AGENDA ITEM: 8.2.	Community School Resource Officer Agreement
Department:	Administration
Presented by:	Councillor Nadeau
Support Staff:	Nesen Naidoo, Assistant Town Manager

BACKGROUND:

In keeping with the spirit of the Intermunicipal Co-operative Agreement; the Town of Drayton Valley and Brazeau County wish to share certain services to the mutual benefit of both Municipalities. In this instance the shared service agreement proposed will be for a Community School Resource Officer (CSRO) to be shared between the Town of Drayton Valley, Brazeau County, and the Wild Rose School Division No. 66. The CSRO position would fall under RCMP enhanced police services with responsibilities as follows, but not limited to:

- delivery of the D.A.R.E program;
- educating and Liaising with students and school personnel;
- attending school events (dances and sporting events) to maintain order and act as a deterrent to alcohol, drugs and unwelcome attendees.
- assisting schools with the development of programs and community education opportunities; relating to education and programming to community priorities, which may include issues such as preventing drugs, suicide and bullying;
- providing a proactive and visible presence in the Town of Drayton Valley and Brazeau County communities and in all the participating schools;
- checking into and assisting staff in all the participating schools in the Town in the initial response of investigations to incidents relating to Criminal Code, Provincial Law and Bylaw offences as it relates to drugs/narcotics.

The County, Town and School all included funding for this position as part of their 2015 budget. Agreeing to this cost sharing agreement will commit the Town for a minimum of 3 years.

CSRO position	\$153,600.00
County	\$ 56,200.00
Town	\$ 56,200.00
WRSD	\$ 41,200.00
Total annual contribution	\$153,400.00

Attached is the agreement and job description for Council's consideration and review.

OPTIONS:

- A: That the Town of Drayton Valley enters into a 3 year cost sharing agreement with Brazeau County and Wild Rose School Division to provide a Community School Resource Officer (CSRO) in Wild Rose School Division No. 66 Schools located in Drayton Valley. Furthermore that the Town of Drayton Valley supports Brazeau County and Wild Rose School Division No. 66 in entering an application for a three (3) year CSRO enhanced police service position contracted through the RCMP.

- B: Council rejects staff recommendation to enter into a 3 year cost sharing agreement with Brazeau County and Wild Rose School Division to provide a Community School Resource Officer (CSRO) in Wild Rose School Division No. 66 Schools located in Drayton Valley. Furthermore that the Town of Drayton Valley rejects staff recommendation for Brazeau County and Wild Rose School Division No. 66 in entering an application for a one 3 year CSRO enhanced police service position contracted through the RCMP.
- C: Council requires more information as directed.

RECOMMENDATION:

I move that Council enter into a three (3) year cost sharing agreement with Brazeau County and Wild Rose School Division No. 66 to provide a Community School Resource Officer (CSRO).

I move that Council supports the application with Brazeau County and Wild Rose School Division No. 66 for a three (3) year CSRO enhanced police service position contracted through the RCMP.

THIS AGREEMENT made in triplicate this ____ day of _____, 20__.

BETWEEN:

THE TOWN OF DRAYTON VALLEY
(hereinafter referred to as the "Town")

OF THE FIRST PART

and

BRAZEAU COUNTY
(hereinafter referred to as the "County")

OF THE SECOND PART

and

WILD ROSE SCHOOL DIVISION NO.66
ELDORADO ELEMENTARY SCHOOL, EVERGREEN ELEMENTARY SCHOOL, AURORA ELEMENTARY SCHOOL,
H. W. PICKUP JUNIOR HIGH SCHOOL, DRAYTON CHRISTIAN SCHOOL, DRAYTON COMMUNITY OUTREACH
SCHOOL AND FRANK MADDOCK HIGH SCHOOL
(hereinafter collectively referred to the "Wild Rose School Division No. 66")

OF THE THIRD PART

COMMUNITY SCHOOL RESOURCE OFFICER AGREEMENT

WHEREAS the Town provides police services through the Drayton Valley RCMP for the residents of the Town of Drayton Valley;

AND WHEREAS Wild Rose School Division No. 66 requires police services, and specifically the need for Community School Resource Officer services (hereinafter referred to as "CSRO") in the participating schools located within the Town of Drayton Valley;

AND WHEREAS the Town, the County, Wild Rose School Division No. 66, (hereinafter referred to as the "Parties") are desirous of entering into an Agreement to fund the provision of CSRO services;

AND WHEREAS the Parties wish to see the CSRO position provide a proactive and visible presence in the Town of Drayton Valley and Brazeau County communities during those times when participating schools are not in operation;

AND WHEREAS the Parties wish to have CSRO services in order to provide a proactive and visible presence in the Town of Drayton Valley and Brazeau County communities during those times when participating schools are not in operation;

AND WHEREAS the Parties are desirous of establishing a committee to provide direction to the RCMP officer providing CSRO services and the CSRO Program;

NOW THEREFORE, in consideration of the mutual provisions and consents contained within this Agreement, the Parties agree as follows:

1. SERVICE PROVIDED

- 1.1 The Parties agree to contract with the Royal Canadian Mounted Police, more specifically, Alberta K Division, (the "RCMP") for the RCMP to provide CSRO services by way of providing an officer to provide CSRO services, which services are to be administered through the Drayton Valley RCMP detachment.
- 1.2 The Parties agree to use their best efforts to obtain CSRO services as set out in section 1.3 of this agreement from the RCMP for the Wild Rose School Division No. 66, which CSRO services are to start on _____. More particularly, the Parties agree to use its best effort to:
- 1.2.1 Obtain from the RCMP the services for one CSRO services position, namely, a member of the Drayton Valley RCMP; and
- 1.2.2 Invoice and collect funds from Town, County and Wild Rose School Division No. 66, in accordance with the Annual Funding section of this Agreement.
- 1.3 The Parties agree that the CSRO services for the position shall include the following duties:
- 1.3.1 educating and liaising with students and school personnel in all participating schools located in the Town;
- 1.3.2 attending school events (such as dances and sporting events) to maintain order and act as a deterrent to alcohol, drugs and unwelcome attendees;
- 1.3.3 assisting schools with the development of programs and community education opportunities; relating to education and programming to community priorities, which may include issues such as preventing drugs, suicide and bullying;
- 1.3.4 teaching the DARE Program (Drug Abuse Resistance Education) in all participating schools in the Town;
- 1.3.5 providing a proactive and visible presence in the Town of Drayton Valley and Brazeau County communities and in all the participating schools;
- 1.3.6 checking into and assisting staff in all the participating schools in the Town in the initial response of investigations to incidents relating to Criminal Code, Provincial Law and Bylaw offences as it relates to drugs/narcotics;
- 1.3.7 Such other duties as may be assigned from time to time by joint written agreement of all Parties.

2. COMMUNITY SCHOOL RESOURCE OFFICER STEERING COMMITTEE

- 2.1 As of the effective date of this Agreement, the Community School Resource Officer Steering Committee (the "Committee") is established.
- 2.2 The Committee shall be comprised of representation from each Party. The Parties shall appoint representatives to the Committee as follows:
- 2.2.1 Two Town representatives appointed by the Town;
- 2.2.2 Two County representatives appointed by the County;
- 2.2.3 Two Public School representatives appointed by Wild Rose School Division No.66;
- 2.2.4 RCMP Staff Sergeant or designate.
- 2.3 Each representative will hold office at the pleasure of the Party appointing him or her, and the Parties may send alternates to any Committee meeting in a case of temporary absence of the appointed representative.
- 2.4 Each Party may appoint one non-voting administrative resource staff to assist the Committee.
- 2.5 Each Committee representative, excluding administrative resource staff, shall vote on all Committee issues, subject to any limitations contained within Provincial and Federal Legislation.
- 2.6 The Committee representatives shall choose a chairperson and a vice-chairperson after every annual organizational meeting. The chairperson shall preside over all meetings of the Committee and the vice-chairperson shall act as chairperson only in the absence of the chairperson. In the absence of the chairperson and vice-chairperson the committee will appoint an acting chairperson from the Committee representatives to preside over the meeting.
- 2.7 The Chairperson must call a minimum of three (3) Committee meetings per year, but may call additional meetings at his or her discretion or at the request of any three representatives. The chairperson must send notices of any Committee meeting to all representatives no less than 15 days in advance of the Committee meeting.
- 2.8 A quorum consists of four (4) Committee representatives, comprised of at least one participating school principal and the Staff Sergeant or RCMP designate.
- 2.9 Neither the Committee nor any representative has the power:
- 2.9.1 in connection with any matter whatsoever to pledge credit of the Committee, the Town, the County, Wild Rose School Division No. 66 ; or

County _____
Town _____
School Division _____

- 2.9.2 to authorize any expenditure to be charged against the Committee, the Town, the County, Wild Rose School Division No. 66.
- 2.10 The administrative resource staff of the Party hosting the Committee meeting shall:
 - 2.10.1 record minutes of the Committee meeting
 - 2.10.2 send draft minutes to representatives and to the Parties as soon as possible after a meeting; and
 - 2.10.3 at least four (4) days prior to the next meeting, send an agenda package to all representatives and to the Parties.
- 2.11 The Committee's role regarding the CSRO services is entirely advisory. As such, the Committee cannot commit any Party to any action regarding any duties of the CSRO or financial commitments on behalf of the participating Parties. Without limiting the foregoing, the duties of the Committee are to:
 - 2.11.1 prepare, prior to September 1st of each year, a draft CSRO operating budget, for consideration and approval by the Parties;
 - 2.11.2 develop plans and make recommendations to the Parties regarding the effective and coordinated delivery of drug prevention and life safety education; and
 - 2.11.3 periodically review, assess and make suggestions to the Parties for amendments to this Agreement. This Agreement is in place to guide the Committee as it works to meet its goals and objectives, as adopted by the Parties through Committee Terms of Reference.
- 2.12 Costs associated with each Party's Committee representative shall be borne by the Party appointing the representative.

3. **DAY-TO-DAY ADMINISTRATION**

- 3.1 For the Town, the Chief Administrative Officer (the "Town CAO") or a designate acting for the CAO shall be responsible for the day to day administration of this Agreement.
- 3.2 For the County, the Chief Administrative Officer (the "County CAO") or a designate acting for the CAO shall be responsible for the day-to-day administration of this Agreement.
- 3.3 For the School Division, the School Principals or designates, shall be responsible for the day-to-day administration of this Agreement at their respective schools.
- 3.4 If the Town, the County, or the School Division wish to communicate with the RCMP, including matters of interest or concern, they shall contact the Staff Sergeant of the Drayton Valley RCMP Detachment or the person acting in that position, who shall be the contact person for matters arising from the agreement between the Parties, and the RCMP. The Parties recognize that the

Community School Resource Officer Agreement-Sep 24, 2015

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County _____
 Town _____
 School Division _____

RCMP member providing CSRO services is responsible to the Staff Sergeant of the Drayton Valley RCMP Detachment or the person acting in that position.

4. ANNUAL FUNDING

- 4.1 The County shall determine the cost of obtaining CSRO services as outlined in this Agreement on an annual basis.
- 4.2 The County shall prepare an annual invoice for the estimated cost of the CSRO services for the period of September 1st to August 31st of each year. By November 15th of each year, the County shall send out the annual invoices to each of the Parties for their share of the CSRO services.
- 4.3 The Wild Rose School Division No. 66, and the Town of Drayton Valley shall pay the County their full share of the CSRO costs by December 15th of each year.
- 4.4 No later than October 31st of each year, the County will provide a statement to each Party which
- 4.4.1 sets out the cost for CSRO services charged by the RCMP; and
 - 4.4.2 provides a reconciliation of the amount paid by each Party against the amount which should be paid under the formula in section 4.6.
- 4.5 If a Party has not paid its share of the actual costs for the CSRO services for the previous year, the County shall include in the invoice set out under section 4.2 for the upcoming year the amount owing for the previous year's CSRO services. If a Party has paid more than its share of the actual costs for the CSRO services for the previous year, the County shall deduct from the invoice set out under section 4.2 for the upcoming year, the amount overpaid by the Party for the previous year's CSRO services.
- 4.6 The Parties agree to share the cost of obtaining the CSRO services on the following sharing formula:
- 4.6.1 the County's share for the CSRO services is 33.33%; Plus \$5000.00 contribution, and
 - 4.6.2 the Town's share for the CSRO services is 33.33%; Plus \$5000.00 contribution, and
 - 4.6.3 the Wild Rose School Division No. 66's share for the CSRO services is 33.33%.
Less Town and County's combined contribution of \$10,000.00.
- 4.7 The Parties agree to share any incremental CSRO services costs associated with cost increases from year to year on the same basis as set out in section 4.6.
- 4.8 The Parties agree that if the RCMP does not provide an officer to provide the CSRO services for a portion of the year, the County will use its best efforts to recover from the RCMP money paid to the RCMP for that portion of the year for which the RCMP provided no CSRO services; excluding any entitled leave.

- 4.9 Should the County obtain any funds for the CSRO services through independent sources, the County shall retain the funds, and use them specifically for the CSRO services in any future year, as agreed by the Parties to this Agreement, having regard for the recommendations from the Committee.

5. **NOTICE**

- 5.1 Whenever, under the provisions of this Agreement, any notices, demands or requests are required to be given by any party to the others, such notice, demand or request, may (except where expressly otherwise in this Agreement provided) be given by hand delivery or by registered mail to the respective addresses listed below. If given by mail, the notice, demand or request shall be deemed to have been served and given on the fourth business day following the date of mailing by registered mail, the respective addresses of the parties being:

- a. Notice to the Town:
THE TOWN OF DRAYTON VALLEY
P.O. BOX 6837
DRAYTON VALLEY, ALBERTA T7A 1A1
- b. Notice to the County:
BRAZEAU COUNTY
P.O. BOX 77
DRAYTON VALLEY, ALBERTA T7A 1R1
- c. Notice to Wild Rose School Division No. 66:
WILD ROSE SCHOOL DIVISION NO. 66
4912-43 Street
ROCKY MOUNTAIN HOUSE, ALBERTA T4T 1P4
- d. Notice to the RCMP:
DRAYTON VALLEY ROYAL CANADIAN MOUNTED POLICE
Box 6060
5409 Industrial Road
DRAYTON VALLEY, ALBERTA T7A 1R6

and provided further, however, that such addresses may be changed upon five (5) days notice, and provided further that if in the event that notice is served by mail at a time when there is an interruption of mail services affecting the delivery of mail, the notice shall not be deemed to have been served until one (1) week after the date that normal service is restored.

6. **TERM OF AGREEMENT**

- 6.1 This Agreement shall remain in effect unless otherwise superseded, amended or cancelled and may be amended with the joint written consent of each Party.

7. CANCELLATION/TERMINATION

- 7.1 Any of the Parties may terminate its participation in this Agreement by delivering notice to the other Parties and shall provide twelve (12) months notification to this effect.
- 7.2 This Agreement shall ensure to the benefit of and shall be binding upon the parties and their respective administrators, successors and permitted assigns.

8. DISPUTE RESOLUTION

- 8.1 In the event of a Concern or Dispute (as those terms are defined in the Inter-municipal Cooperation Agreement between the Town of Drayton Valley and Brazeau County dated March 31, 2011) arising between the Parties as to the proper interpretation or effect of any of the terms of conditions of this Agreement, such dispute shall be resolved in accordance with the procedures established under the Intermunicipal Cooperation Agreement between the Town of Drayton Valley and Brazeau County dated March 31, 2011, all necessary amendments implied.
- 8.2 For the purposes of section 8.1:
- 8.2.1 the Wild Rose School Division No. 66 Superintendent shall be deemed to be the equivalent of a municipal chief administrative officer and the full executive or board of the Wild Rose School Division No. 66 shall be deemed to be the equivalent of a municipal council; and
- 8.3 The dispute resolution provisions of the Inter-municipal Cooperation Agreement between the Town of Drayton Valley and Brazeau County dated March 31, 2011 as set out in Schedule "A" to this Agreement form part of this Agreement.

9. OTHER

- 9.1 The captions and headings of this Agreement are for convenience of reference only, and shall not affect the interpretation of any provision or its scope or intent.
- 9.2 The provisions of this Agreement shall be interpreted according to the laws of the Province of Alberta.
- 9.3 This Agreement constitutes the entire Agreement between the Parties hereto relating to the subject matter contained in this Agreement and supersedes all prior agreements, understandings, negotiations and discussion, whether oral or written of the Parties.
- 9.4 Time shall be of the essence in carrying out the terms of this Agreement.
- 9.5 If any provision of this Agreement is, becomes or is deemed invalid, illegal or unenforceable in any jurisdiction, such provision shall be deemed amended to conform to the applicable laws so as to be valid and enforceable or, if it cannot be so amended without materially altering the

intention of the Parties, it shall be stricken and the remainder of this Agreement shall remain in full force and effect.

- 9.6 This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and shall, for all purposes, be deemed to have been made in the Province of Alberta and the parties do hereby attorn to the exclusive jurisdiction of the Courts of Alberta.
- 9.7 The preamble hereto is incorporated in this Agreement and shall form an integral part of this Agreement.
- 9.8 No waiver by any Party hereto of any breach of any of the covenants, provisos, conditions or stipulations, herein contained, whether express or implied, or negative or positive in form, by any Party to this Agreement shall have any effect or be binding upon any such Party unless the same be in writing under the authority of such Party for whose benefit the covenant, proviso, condition or stipulation was to be performed, and any waiver whatsoever shall extend to the particular breach so waived only, and shall not limit or affect the rights of any Party to this Agreement with respect to any other or future breach.
- 9.9 Each Party hereto covenants and agrees to do all things and execute and deliver all such documents, instruments and assurances as may be required in order to effectuate this Agreement.

IN WITNESS WHEREOF, the parties hereto have jointly and severally affixed their corporate seals by the hands of their proper officers in that behalf, the day and year first above written.

TOWN OF DRAYTON VALLEY

BRAZEAU COUNTY

Per: _____ c/s

Per: _____ c/s

Per: _____

Per: _____

WILD ROSE SCHOOL DIVISION NO. 66

Per: _____ c/s

Per: _____

County _____
Town _____
School Division _____

SCHEDULE "A"

THIS INTERMUNICIPAL COOPERATION AGREEMENT MADE EFFECTIVE THE 27th DAY OF MARCH, 2011

BETWEEN:

THE TOWN OF ORAYTON VALLEY
a Municipal Corporation in the Province of Alberta,
("the Town")

and

BRAZEAU COUNTY
a Municipal Corporation in the Province of Alberta,
("the County")

RECITALS

WHEREAS:

The Town and the County recognize that inter-municipal cooperation will benefit the citizens of both municipalities and the region as a whole;

The Town and the County wish to share certain services to the mutual benefit of both municipalities;

The Town and the County recognize that ongoing sustainable development and economic growth may be facilitated by the sharing of services;

The Town and the County agree that duplicate services do not benefit either municipality;

The Town and the County wish to enter an Intermunicipal Cooperation Agreement which will set out the principles governing four separate agreements relating to joint economic development initiatives, joint planning and development services; joint recreational facilities and services and joint water and sewer services and which may govern other future agreements relating to joint services between the Parties;

THE PARTIES AGREE AS FOLLOWS

ARTICLE 1.0 DEFINITIONS

1.1 In this Agreement:

1.1.a. "Act" means the *Municipal Government Act*, R.S.A. 2000, c.M-26;

1.1.b. "Annexation Settlement Agreement" means the annexation settlement agreement signed by the Parties on November 15, 2010;

1.1.c. "Applicable Law" includes all public laws, statutes, codes, acts, orders, by-laws, rules, regulations, regulatory legislation, Governmental Consents, permits, binding policies

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and guidelines and requirements of all Governmental Authorities, which now or hereafter may be lawfully applicable to and enforceable against any Party, including those relating to employment, zoning, building, life/safety, occupancy or possession of land, environment and health;

1.1.d. "Chief Administrative Officer" has the meaning attributed to it in section 1(1) of the Act and includes the designate of the Chief Administrative Officer;

1.1.e. "Chief Elected Official" has the meaning attributed to it in section 1(1) of the Act;

1.1.f. "Concern" includes any matter relating to this Agreement or any agreement contemplated under articles 2.1 and 2.2 that a Party wishes to resolve or discuss with the other Party;

1.1.g. "Confidential Information" has the meaning attributed to it in article 7;

1.1.h. "Council" means the council of the County or the Town;

1.1.i. "County" includes Brazeau County, all County councillors, officers, employees, agents, servants, and authorized contractors; or the area within the boundaries of the County, as the context requires, but does not include the Town of Drayton Valley or the Village of Breton which are located within the boundaries of the County;

1.1.j. "County Resident" means any person whose normal place of residence is within the County;

1.1.k. "Dispute" means any dispute, claim, difference or question that arises between the Parties concerning the construction, meaning, effect or implementation of this Agreement or any agreement contemplated under articles 2.1 and 2.2 that is referred to mediation or arbitration;

1.1.l. "Expert" has the meaning attributed to it in article 4.7(a);

1.1.m. "Force Majeure" means an event which is directly or indirectly caused by or is a result of any circumstance beyond the Party's reasonable control, including but not limited to:

1.1.m.1. acts of God,

1.1.m.2. outbreak of hostilities, riots, civil disturbance, acts of terrorism,

1.1.m.3. acts of a government or other authority (that is not caused by an error, omission or breach of law of the Party) and which are resisted by the Party using lawful and reasonable means,

1.1.m.4. fire, explosion, flood, fog or bad weather,

1.1.m.5. power failure or failure of communication lines,

1.1.m.6. theft, malicious damage, strike, lock-out or industrial action of any kind,

1.1.m.7. pandemic or unusual disease outbreak, or

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1.1.m.8. labour shortages in the Alberta market for personnel (if the Party seeking to invoke the benefit of this article offers reasonable compensation and terms to employees),

but in no event shall a lack of funds be an event of Force Majeure for a Party;

1.1.n. "Mediation Period" has the meaning attributed to it in article 4.7(d);

1.1.o. "Memorandum of Understanding Implementation Plan" means the Implementation plan approved by resolution of Town Council and County Council on December 7, 2010;

1.1.p. "Party" means the Town or the County;

1.1.q. "Town Resident" means any person whose normal place of residence is within the municipal boundaries of the Town; and

1.1.r. "Town" includes the Town of Drayton Valley, all Town councillors, officers, employees, agents, servants, and authorized contractors or the area within the boundaries of the Town, as the context requires.

ARTICLE 2.0 SCOPE OF AGREEMENT AND ACKNOWLEDGEMENTS

Scope of Agreement

2.1. This Agreement sets out the principles and framework for the relationship between the Parties and for the subsequent agreements to be negotiated separately and entered by the Parties in the areas of:

2.1.a. planning and development services;

2.1.b. economic development;

2.1.c. recreational services and facilities; and

2.1.d. water and wastewater services and infrastructure.

2.2. The Parties acknowledge that they may enter agreements for the provision of joint services between the Town and the County other than the services set out in article 2.1. The Parties agree that any other agreement for the provision of joint services will be consistent with the terms of this Agreement.

2.3. The Parties acknowledge that they have signed the Annexation Settlement Agreement and Memorandum of Understanding Implementation Plan. The background research and preparatory work to assist the Parties in choosing the best model for delivery of the services referenced in article 2.1 shall be as determined in accordance with the Annexation Settlement Agreement and Memorandum of Understanding Implementation Plan.

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- 2.4. Once the Parties have agreed to the best model for the delivery of services, they shall enter a separate agreement setting out the specific terms. The Parties agree that the specific agreements shall be consistent with the terms of this Agreement.

Acknowledgements

- 2.5. The Parties acknowledge that:

- 2.5.a. duplicate services do not benefit either the Town or the County;
- 2.5.b. shared services provide a sustainable solution for the delivery of services to County Residents and Town Residents;
- 2.5.c. the costs for the provision of shared services should be shared equitably between the Town and the County; and
- 2.5.d. working cooperatively benefits both Parties.

Parties to act honestly and reasonably

- 2.6. Each of the Parties agrees:

- 2.6.a. to be open, honest and timely in all of their dealings and communications with each other;
- 2.6.b. to act reasonably, fairly and in good faith in carrying out their roles and responsibilities under this Agreement, while being entitled to pursue and protect that Party's own interests,
- 2.6.c. to act reasonably and not arbitrarily in exercising any discretion given under the terms of this Agreement, unless expressly permitted otherwise under this Agreement, and
- 2.6.d. to strive to create a true "win-win" scenario where opportunity reasonably allows and without committing either Party to incur additional costs or make new investments and subject always to the overriding requirement that the Town Residents and County Residents receive quality services.

- 2.7. The Parties shall provide all services governed by this Agreement and the agreements contemplated in articles 2.1 and 2.2 in accordance with all Applicable Laws.

Warranty of authority

- 2.8. Each Party to this Agreement represents and warrants to the other Party that it has the full authority, capacity and power to enter into this Agreement and that all necessary actions have been taken to enable it lawfully to enter into this Agreement.

Further assurances

- 2.9. The Parties shall with reasonable diligence hold all meetings, perform all acts, execute and deliver all documents and instruments, do all such things and provide all such reasonable assurances as may be reasonably necessary or desirable to give effect to the provisions of this Agreement. The Parties agree to pass any bylaws or amendments to bylaws and to provide any

consents or approvals that are within their power or control which may be required to implement this Agreement within a reasonable time of the signing of this Agreement.

Government Funding

2.10. The Parties shall use their reasonable efforts to facilitate and obtain all available government funding support and funding assistance for the provision of joint infrastructure and service projects contemplated under articles 2.1 and 2.2.

2.11. The Parties shall

2.11.a. aid each other and co-operate in carrying out the intent of the agreements contemplated in articles 2.1 and 2.2; and

2.11.b. shall take all actions necessary to ensure the continued fulfillment of the intent and purpose of the agreements contemplated in articles 2.1 and 2.2.

ARTICLE 3.0 AGREEMENT ADMINISTRATION AND AMENDMENTS

3.1. The Parties agree that they shall formally review this Agreement every 5 years, with the first review in 2016 and the second review in 2021.

3.2. The agreements contemplated in articles 2.1 and 2.2 shall contain provisions specifically addressing the review period for each agreement.

3.3. The Parties shall use the process in Schedule A for the formal review of this Agreement and the agreements contemplated in articles 2.1 and 2.2.

Amendments to this Agreement

3.4. An amendment to this Agreement:

3.4.a. requires the agreement of both Parties; and

3.4.b. shall be in writing.

ARTICLE 4.0 DISPUTE RESOLUTION

Concern addressed by Chief Administrative Officers

4.1. If an issue of concern (a "Concern") arises between the Parties regarding any matter governed by this Agreement or any agreement contemplated under articles 2.1 and 2.2 :

4.1.a. Either Chief Administrative Officer may provide a notice of Concern to the other Chief Administrative Officer.

4.1.b. The Chief Administrative Officers shall meet and consult in good faith to attempt to resolve the Concern as soon as possible after receipt of the notice of Concern.

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- 4.1.c. If the Concern is addressed to the reasonable satisfaction of the Party giving the notice (as confirmed by such Party in writing), the Concern shall be deemed to be cured and may not be the basis for further remedies.

Concern addressed by Representatives of Parties

- 4.2. If the Chief Administrative Officers are not able to resolve the Concern within thirty (30) days of receipt of the notice of Concern referenced in article 4.1.a:
- 4.2.a. The representatives from each Party set out in article 4.2.b shall meet and consult in good faith to attempt to resolve the Concern as soon as possible.
- 4.2.b. The following representatives from each Party shall meet to discuss the Concern:
- 4.2.b.1. the Chief Administrative Officer;
 - 4.2.b.2. the Chief Elected Official; and
 - 4.2.b.3. the Deputy Chief Elected Official.
- 4.2.c. The quorum for a meeting to discuss a Concern is composed of the Chief Administrative Officer and one elected official from each Party. The Chief Elected Official and the Deputy Chief Elected Officials may send a delegate.
- 4.2.d. If the Concern is addressed to the reasonable satisfaction of the Party giving the notice (as confirmed by such Party in writing), the Concern shall be deemed to be cured and may not be the basis for further remedies.

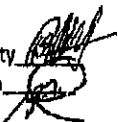
Concern addressed by Councils of Parties

- 4.3. If the Parties' representatives listed in article 4.2.b. are not able to resolve the Concern within sixty (60) days of a Party's receipt of the notice of Concern referenced in article 4.1.a:
- 4.3.a. The Councils of each Party plus each Party's Chief Administrative Officers shall meet and consult in good faith to attempt to resolve the Concern as soon as possible.
- 4.3.b. The quorum for a meeting to discuss a Concern is composed of the Chief Administrative Officer and four elected officials from each Party.
- 4.3.c. If the Concern is addressed to the reasonable satisfaction of the Party giving the notice (as confirmed by such Party in writing), the Concern shall be deemed to be cured and may not be the basis for further remedies.

Mediation

- 4.4. If the Parties are not able to resolve the Concern within 90 days of a Party's receipt of the notice of Concern referenced in article 4.1.a, the Concern becomes a Dispute. The Party which issued the original notice of Concern must confirm in writing the nature and scope of the Dispute.

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- 4.5. The Dispute must be sent to mediation in accordance with the process in article 4.7, unless both Parties agree to extend the time for discussion under article 4.3 or both Parties agree to forego mediation and have the Dispute arbitrated pursuant to article 5.
- 4.6. If only one Party wishes to extend the time for discussion or to forego mediation, the Dispute must follow the process set out in articles 4 and 5.
- 4.7. If an acceptable resolution is not achieved pursuant to articles 4.1 through 4.3:
- 4.7.a. The Dispute shall, unless the Parties otherwise agree, be the subject of non-binding and without prejudice mediation by recourse to a person generally recognized as having familiarity with and expertise in the matter which is the subject of the Dispute (an "Expert").
 - 4.7.b. Within fifteen (15) days after the delivery of the confirmation provided for in article 4.4, the Parties shall meet and attempt to appoint a single Expert for non-binding and without prejudice mediation of such Dispute.
 - 4.7.c. If the Parties are unable to agree on a single Expert within such fifteen (15) days period in article 4.7.b., either Party may apply to the Court of Queen's Bench for the appointment of an Expert
 - 4.7.d. The Expert selected by the Court shall promptly mediate the Dispute between the Parties and shall render its recommendation within thirty (30) days of its appointment (the "Mediation Period").
 - 4.7.e. The Parties shall agree to mediation protocols at the start of each mediation.
 - 4.7.f. The Parties shall share equally the costs related to a mediation, unless the Expert recommends otherwise.
 - 4.7.g. Each Party agrees that it will give substantial weight and due regard for the recommendation of the Expert. Notwithstanding the foregoing, following the Mediation Period, each of the Parties shall be entitled to seek resolution of such Dispute in accordance with this Agreement.
- 4.8. The Parties may agree to have a single mediator mediate more than one Dispute at the same time.

ARTICLE 5.0 ARBITRATION

- 5.1. Subject to the specific terms of the agreements contemplated under article 2.1 and 2.2, any Dispute relating to this Agreement or the agreements contemplated under articles 2.1 and 2.2 that cannot be resolved pursuant to article 4 is arbitrable.
- 5.2. If either Party requests binding arbitration of a Dispute under this Agreement, the Dispute shall be arbitrated in accordance with Schedule B.

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- 5.3. The powers of the arbitrator include the power to direct specific performance. The arbitrator shall not alter, amend or change the terms of this Agreement or an agreement contemplated under articles 2.1 and 2.2.

ARTICLE 6.0 DEFAULT, CONTINUATION AND TERMINATION OF THIS AGREEMENT

Notice of Default

- 6.1. If either Party believes that the other Party has failed to perform or observe any covenant contained in this Agreement that the Party is required to perform or observe, the Party not in default shall treat the default as a Concern and must follow the process under articles 4 and 5.
- 6.2. Article 6.1 applies only to this Agreement and does not apply to an agreement contemplated under articles 2.1 and 2.2.
- 6.3. The agreements contemplated under articles 2.1 and 2.2 shall each contain provisions dealing with default and termination of each specific agreement.

Continuation of IMCA

- 6.4. This Agreement continues for so long as any of the agreements contemplated under articles 2.1 and 2.2 continues in existence.
- 6.5. This Agreement terminates concurrently with the termination or expiry of the last of the agreements contemplated under articles 2.1 and 2.2.
- 6.6. If the Town and the County do not enter any of the agreements contemplated under articles 2.1 and 2.2, this Agreement expires three (3) years from final report of the subcommittees referenced in the Memorandum of Understanding Implementation Plan.

Termination of IMCA

- 6.7. If either Party changes corporate structure, the other Party and the new municipality are not bound by the terms of this Agreement and any agreement contemplated in articles 2.1 and 2.2 unless they both specifically agree to be bound by the terms of this Agreement and any agreement contemplated in articles 2.1 and 2.2. Notwithstanding the foregoing, if the Town changes corporate structure to become a City or if either Party changes its number of councilors or its council structure, it remains bound by the terms of this Agreement and any agreement contemplated in articles 2.1 and 2.2.

ARTICLE 7.0 PRIVACY LEGISLATION AND CONFIDENTIALITY

Recognition of duty to comply with privacy legislation

- 7.1. Notwithstanding the termination or expiry of this Agreement, the Parties acknowledge that information and records compiled or created under this Agreement which are in the custody of either Party are subject to the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c.F-25.
- 7.2. The Town and the County shall collect, use and disclose any personal information in relation to this Agreement and the agreements contemplated by articles 2.1 and 2.2 only in accordance

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with the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c.F-25 and any other similar or related legislation.

- 7.3. If a Party receives a third party request for any of the records held by it arising from the provisions of this Agreement or an agreement contemplated under articles 2.1 and 2.2, the Party shall notify the other Party as soon as possible about the request and shall respond to the third party request in accordance with the provisions of the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, c.F-25.

Confidentiality

- 7.4. The Town and the County agree that any data or other information obtained by them in the course of this Agreement and any of the agreements contemplated under articles 2.1 and 2.2 are confidential (the "Confidential Information") and are to be used only for the purpose of fulfilling this Agreement and the agreements contemplated under articles 2.1 and 2.2.
- 7.5. The Town and the County shall ensure that any and all Confidential Information is not disclosed or made known to any other person by the Town or the County or anyone employed by or under them, except for the purpose of fulfilling this Agreement and the agreements contemplated under articles 2.1 and 2.2.

Injunctive Relief Available

- 7.6. The Parties each acknowledge that:
- 7.6.a. in the event of an unauthorized disclosure of any Confidential Information by or through the other Party, the damage incurred by the Party whose Confidential Information is disclosed will be difficult, if not impossible to ascertain, will cause irreparable harm, and will not be compensable in damages, and
- 7.6.b. notwithstanding any other provision of this Agreement, such Party may seek injunctive relief against the disclosing Party for breaching the obligations set out in this article.

ARTICLE 8.0 INSURANCE AND INDEMNITY

Town and County to carry insurance

- 8.1. Each Party shall, at its own cost and expense and without limiting its obligations in this Agreement, obtain and maintain annual policies of insurance, providing for coverage at least as extensive as the following:
- 8.1.a. comprehensive general liability insurance in the amount of not less than \$5,000,000.00 (FIVE MILLION DOLLARS) inclusive per occurrence for bodily injury (including death) and property damage, including loss of use thereof. The insurance shall include coverage for all operations of the insured in so far as they may be insurable and shall include premises and operations liability, products and completed operations liability, blanket contractual liability, cross liability, contingent employer's liability, and owner's and contractor's liability. The insurance shall be in the name of the Party, and also include as unnamed insureds, all officers, directors, agents and employees of the Party,

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- 8.1.b. standard automobile insurance, covering bodily injury (including death) and property damage in the amount of not less than \$2,000,000.00 (TWO MILLION DOLLARS) per accident or occurrence,
- 8.1.c. non-owned automobile insurance covering bodily injury (including death) and property damage in the amount of not less than \$2,000,000.00 (TWO MILLION DOLLARS) per occurrence,
- 8.1.d. all risk insurance covering direct physical loss or damage to the Insured Party's equipment, inventory and stock in trade in an amount that is reasonable having regard for the obligations of the Parties under this Agreement, and
- 8.1.e. such other insurance in amounts and upon terms agreed by the Parties, each acting reasonably.

8.2. The agreements contemplated under articles 2.1 and 2.2 shall each contain provisions dealing with:

- 8.2.a. waivers of subrogation; and
- 8.2.b. which party shall bear any deductible.

Insurers that may be used

8.3. All policies required under article 8.1 or under any agreement contemplated under article 2.1 and 2.2 shall be through an insurer authorized to provide insurance in the Province of Alberta and in a form satisfactory to the other Party acting reasonably or may be through and in the form used by the collective plan of the Alberta Urban Municipalities Association (AUMA) or the Alberta Association of Municipal District and Counties (AAMD&C).

Evidence of insurance required

8.4. Each Party shall provide the other Party, on reasonable advance notice, with evidence of all or any of the insurance policies required under article 8.1 or under any agreement contemplated under article 2.1 and 2.2 upon request.

Duty to notify of cancellation, change etc.

8.5. Each Party shall notify their respective insurers of the terms of this Agreement, and, when completed, the terms of the agreements contemplated under articles 2.1 and 2.2, and obtain from their insurers confirmation that their insurers are aware of the terms of these agreements.

8.6. Each Party shall provide the other Party with 30 days prior written notice of any cancellation, material change or intent to lapse of any policies of insurance required under article 8.1.

Indemnity by the County

8.7. Except as otherwise provided in the agreements contemplated under articles 2.1 and 2.2, the County shall indemnify and hold harmless the Town, its councillors, officers and employees and each of them from and against, any and all liabilities, claims, suits or actions, costs, damages and expenses (and without limiting the generality of the foregoing, any direct or indirect losses, costs, damages and expenses of the Town or such individuals including costs as between solicitor and client) which may be brought or made against the Town or such individual or which the Town or such individuals may pay or incur as a result of or in connection with any breach, violation or non-performance of any covenant, condition or agreement of this Agreement required to be fulfilled, kept, observed or performed by the County or any negligent act or omission of the County, its agents, officers, servants or employees, its sub-contractors or

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suppliers in connection with or arising out of this Agreement or the performance of this Agreement.

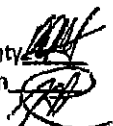
Indemnity by the Town

- 8.8. Except as otherwise provided in the agreements contemplated under articles 2.1 and 2.2, the Town shall indemnify and hold harmless the County, its councillors, officers and employees and each of them from and against, any and all liabilities, claims, suits or actions, costs, damages and expenses (and without limiting the generality of the foregoing, any direct or indirect losses, costs, damages and expenses of the County or such individuals including costs as between solicitor and client) which may be brought or made against the County or such individual or which the County or such individuals may pay or incur as a result of or in connection with any breach, violation or non-performance of any covenant, condition or agreement of this Agreement required to be fulfilled, kept, observed or performed by the Town or any negligent act or omission of the Town, its agents, officers, servants or employees, its sub-contractors or suppliers in connection with or arising out of this Agreement or the performance of this Agreement.
- 8.9. Articles 8.7 and 8.8 survive the termination or expiry of this Agreement and the termination or expiry of any of the agreements contemplated under articles 2.1 and 2.2.

ARTICLE 9.0 FORCE MAJEURE

- 9.1. A Party shall not be considered in breach of this Agreement or an agreement contemplated under articles 2.1 or 2.2 or under any liability to the other Party for non-performance, part performance, defective performance or delay in the performance of its obligations under this Agreement or an agreement contemplated under articles 2.1 or 2.2, as a result of an event of Force Majeure.
- 9.2. Notwithstanding any other provision of this Agreement, if, by reason of Force Majeure, a Party is unable to perform in whole or in part its obligations under this Agreement or an agreement contemplated under articles 2.1 or 2.2, then in such event and only during such period of inability to perform, such Party shall be relieved of those obligations to the extent it is unable to perform. Such inability to perform caused by the Force Majeure shall not make such Party liable to any other, and any time period in which such obligation is to be performed shall be extended for such period of inability to perform.
- 9.3. Despite the relief granted by articles 9.1 and 9.2, the Party who invokes the benefit of that article shall nevertheless endeavour, acting reasonably, in any situation to perform its obligations to the extent possible and as soon as possible.
- 9.4. A Party shall not be entitled to relief under articles 9.1 and 9.2 in any circumstances where it has caused or substantially contributed to any delay or failure in the performance of its obligations by any default on its part.
- 9.5. In the event a Party wishes to invoke the benefit of article 9.1 and 9.2, that Party shall promptly notify the other Party in writing of the reasons and the likely duration of the period during which

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there will be non-performance, part performance, defective performance or delay in the performance of its obligations.

- 9.6. Immediately the circumstances giving rise to the event of Force Majeure cease, the Party who has invoked the benefit of Force Majeure must notify the other Party of the cessation.

ARTICLE 10.0 GENERAL MATTERS

General

- 10.1. Articles 10.1 through 10.32 apply to the interpretation of this Agreement.

Agreement not to be interpreted as fettering statutory duties

- 10.2. This Agreement is not to be interpreted as fettering any power granted to either Party by statute that the Party is required to exercise.

Headings

- 10.3. The captions and headings appearing in this Agreement are inserted merely to facilitate reference and shall have no bearing on the interpretation of its provisions.

Conflicts

- 10.4. If there is any conflict between the body of this Agreement and an agreement as contemplated under articles 2.1 and 2.2, the agreement contemplated under articles 2.1 or 2.2 shall govern.

Statute references

- 10.5. A reference to a statute or a regulation includes all amendments and substitutions made from time to time.

Inclusive terminology

- 10.6. "Including" and "includes" means "including without limitation" and "includes without limitation" respectively.

Interpretation of Shall and May

- 10.7. In this Agreement and in the agreements contemplated in articles 2.1 and 2.2, the word "may" shall be construed as permissive and empowering. The words "must" and "shall" are to be construed as imperative.

Number

- 10.8. Words in the singular include the plural and words in the plural include the singular, unless the context requires otherwise.

Gender

- 10.9. Words importing gender include both genders, and words importing persons include natural persons, firms, partnerships, corporations and other entities.

Contra Proferentum

- 10.10. The "contra proferentum" rule shall not apply to the interpretation of this Agreement.

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Schedules

10.11. The following Schedules form part of this Agreement:

Schedule A – Agreement Review Procedure

Schedule B – Arbitration Procedures

Severability

10.12. If any part of this Agreement is void, prohibited or unenforceable, this Agreement shall be construed as if such part had never been part of this Agreement.

Severability and Enforceability

10.13. If any provision of this Agreement is determined to be invalid, illegal or unenforceable as written, such provision shall be enforced to the maximum extent permitted by Applicable Law, failing which such provision will be deemed to be severable from this Agreement and will not affect the remainder of this Agreement.

Whole Agreement

10.14. Except for the agreements set out below, this Agreement shall, when duly executed, supersede and replace all other existing agreements between the Parties with respect to the subject matter of this Agreement:

- 10.14.a. Settlement Agreement;
- 10.14.b. Memorandum of Understanding Implementation Plan;
- 10.14.c. Memorandum of Agreement dated August 23, 1989 (Joint Fire Fighting Operations);
- 10.14.d. Master Agreement dated January 16, 1990 (Seniors Housing);
- 10.14.e. Cost Sharing Agreement dated July 11, 1995;
- 10.14.f. Cost Sharing Agreement dated September 20, 2007 (Recreation);
- 10.14.g. Memorandum of Agreement dated January 1, 1999 (Library Agreement)
- 10.14.h. Memorandum of Agreement for Supply of Water and Sanitary Sewer Services dated May 2, 2002;
- 10.14.i. Sand and Salt Storage Shed Joint Use Agreement dated March 15, 2006;
- 10.14.j. Memorandum of Agreement for Transportation Networks and Storm Management Infrastructure dated June 25, 2002; and
- 10.14.k. Protocol of Principles dated February 24, 2010.

10.15. The Parties agree that there are no representations, warranties or agreements, either written or oral, relating to the subject matter of this Agreement which:

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10.15.a. are binding on the Parties, and

10.15.b. are not contained in or referred to in this Agreement.

Modification and Changes

10.16. This Agreement cannot be changed or modified except by another agreement in writing signed by the Parties.

Availability of remedies

10.17. The duties and obligations imposed by this Agreement and the rights and remedies available under this Agreement shall be in addition to, and shall not operate in limitation of, any duties, obligations, rights and remedies otherwise imposed or available at law unless expressly stated to the contrary.

Waiver

10.18. To be effective, any waiver of a covenant under this Agreement or an agreement contemplated under articles 2.1 and 2.2 shall be in writing signed by the Party waiving the rights under that covenant.

10.19. A failure by a Party to insist on the strict performance of any covenant in this Agreement or an agreement contemplated under articles 2.1 and 2.2 in any one or more instances shall not be construed as a waiver or relinquishment of that covenant in a subsequent instance.

Governing law and attornment

10.20. The law of the Province of Alberta shall govern this Agreement and the agreements contemplated under articles 2.1 and 2.2 and the interpretation of this Agreement and the agreements contemplated under articles 2.1 and 2.2. The Parties attorn solely to the jurisdiction of the courts in the Province of Alberta.

Time

10.21. Time is of the essence under this Agreement.

Extensions or Abridgements of Time

10.22. The time for doing or completing any matter provided for herein may be extended or abridged by an agreement in writing signed by the Parties or by their respective counsel who are hereby expressly appointed in that regard.

Survival

10.23. Any provisions of this Agreement which, expressly or by their nature, extend beyond the termination of this Agreement, shall survive any termination or expiry of this Agreement or any agreement contemplated by articles 2.1 and 2.2.

No partnership or Joint Venture

10.24. This Agreement shall not constitute, create, give effect to or imply a partnership, joint venture or formal business organization of any kind and no other relationship shall be created between the Parties by virtue of this Agreement or any acts of the Parties.

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No agency

10.25. Except as expressly provided for in this Agreement, a Party shall not make commitments of any kind for or on behalf of the other Party without the prior written consent of the other Party, it being expressly agreed that one Party cannot act as an agent for the other.

Notices

10.26. All notices under this Agreement or any agreement contemplated under articles 2.1 and 2.2 must be in writing and must be delivered to:

10.26.a. the Town at:

Town of Drayton Valley
Box 6837
5120 - 52nd Street
Drayton Valley, AB T7A 1A1

Attention: Chief Administrative Officer
Phone: 780-514-2200
Fax: 780-542-5753

WITH A CONCURRENT COPY TO:
Kennedy Agrios LLP
Barristers and Solicitors
1325-10180 101 St NW
Edmonton, AB T5J 3S4

Attention: Janice Agrios, Q.C.
Phone: 780-969-6900
Fax: 780-969-6901

10.26.b. the County at:

Brazeau County
Box 77
5516 Industrial Road
Drayton Valley, AB T7A 1R1

Attention: Chief Administrative Officer
Phone: 780-542-7777
Fax: 780-542-7770

WITH A CONCURRENT COPY TO:
Shores Jardine LLP
Barristers and Solicitors
1800- 10250 - 101 Street
Edmonton, AB T5J 3P4

Attention: Gwendolyn J. Stewart-Palmer
Phone: 780-448-9275
Fax: 780-423-0163

10.27. To be effective, a notice under this Agreement must be:

10.27.a. properly addressed, and

10.27.b. delivered by hand, sent by courier, sent by registered mail or sent by facsimile transmission.

Assignment

10.28. This Agreement is not assignable, in whole or in part, by either Party without the written consent of the other Party, which consent may not be unreasonably withheld.

Enurement

10.29. This Agreement is binding on the Parties and shall enure to the benefit of and be binding upon the approved assigns and successors of each of the Parties.

Third Parties

10.30. None of the rights or obligations of any Party under this Agreement or any agreement contemplated by articles 2.1 and 2.2 shall enure to the benefit of or be enforceable by or against

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any Party other than the Parties to this Agreement and their respective successors and permitted assigns.

Compliance with laws

10.31. Each Party shall:

10.31.a. comply with Applicable Laws, and

10.31.b. obtain and maintain in force all licenses, permits and certificates required in the performance and fulfillment of its obligations under this Agreement.

Counterparts

10.32. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which taken together shall constitute one and the same instrument.

This Intermunicipal Cooperation Agreement approved by resolution of Council of the Town of Drayton Valley this 9th day of March, 2011 and Brazeau County this 29th day of March, 2011.

Executed by the Parties this 31st day of March 2011.

Town of Drayton Valley

Per: 

Mayor Moe Hamdon

Per: 

Manny Deol, CAO

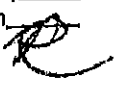
Brazeau County

Per: 

Reeve Wes Tweedle

Per: 

Ron McCullough, CAO

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SCHEDULE A FORMAL REVIEW PROCESS FOR THE AGREEMENT

1. Each Party shall identify the areas of the Agreement which it believes requires amendment or discussion.
2. By no later than June 30 of each year, the Chief Administrative Officers for the Parties shall:
 - a. send notice to the other Party regarding any areas of the Agreement which the Party wishes to discuss;
 - b. meet to discuss any items identified by either Party.
3. The Chief Administrative Officers will use their best efforts to resolve any issues which have arisen during the past twelve month period which do not require an amendment to the Agreement.
4. If they cannot resolve the issues identified and the matter requires an amendment to the Agreement, the Chief Administrative Officers will report back to their respective Councils regarding the items which require amendment.
5. If a matter requires an amendment to the Agreement, each Party shall create a negotiating committee comprised of the Chief Elected Official, the Chief Administrative Officer and one member of Council and an alternate member of Council to negotiate the amendment.
6. Every five years, the Councils of the Parties shall meet to review the Agreement. No less than 30 days prior to that meeting, each Party shall provide to the other written notice of
 - a. any items which it wishes to discuss, including any suggested amendments and the text of any proposed changes to the Agreement; and
 - b. those items raised by its Chief Administrative Officer at the yearly meetings and the resolution of those items.
7. The first review by the Councils of the Parties shall occur in 2016.
8. The second review by the Councils of the Parties shall occur in 2021.

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SCHEDULE B ARBITRATION

1. In accordance with the requirements of section 5(2) of the *Arbitration Act*, R.S.A. 2000, c.A-43, if a Dispute arises between the Parties then such Dispute shall be settled by arbitration in accordance with the following terms and conditions.
2. The Parties have agreed to a Dispute resolution mechanism as follows.

Nature of the Dispute

3. The Party desiring to refer the Dispute for arbitration (the "Disputing Party") shall notify the other Party (the "Other Party") in writing of the details of the nature and extent of the Dispute.
4. Within fifteen (15) days of receipt of such notice, the Other Party shall, by written notice, advise the Disputing Party of all matters referred to in the initial notice which the Other Party takes issue.
5. The terms of reference for arbitration shall be those areas of Dispute referred to in the initial notice which remain in dispute.
6. The Parties shall have the power to obtain the assistance, advice or opinions of such engineers, surveyors, appraisers, or other experts as they may think fit to present to the arbitrator.

Selection of the Arbitrator

7. Immediately following the identification of the terms of reference, the Parties shall meet and attempt to appoint a single arbitrator.
 - a. If the Parties refuse to meet, or are unable to agree on a single arbitrator after having met, then the Disputing Party shall notify the Other Party, naming three (3) persons that the Disputing Party would accept to have as a single arbitrator.
 - b. If such a request is made, the Other Party shall respond in writing within five (5) business days of receipt of the request to arbitrate, either accepting one of the persons named by the Disputing Party or naming three (3) persons that the Other Party would accept to have act as single arbitrator.
 - c. If the Disputing Party finds one or more of the persons suggested as arbitrator acceptable, the Parties shall proceed to arbitration in accordance with Schedule B.
 - d. If the Disputing Party finds none of the arbitrators suggested by the Other Party acceptable, then within five (5) business days of receiving the list of persons, the Disputing Party shall respond in writing naming three (3) alternative persons that it would accept to have act as a single arbitrator.
 - e. The Other Party shall respond within a further five (5) business days.

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- f. Both Parties shall act reasonably throughout.
- g. If the Parties cannot agree to an arbitrator in accordance with the above procedure, either Party may proceed on application to the Court of Queen's Bench of Alberta to have an arbitrator appointed with a minimum of 5 business days' notice to the other party.
- h. If the Parties have elected to have their Dispute settled by arbitration, then they shall appoint one of the arbitrators chosen in accordance with paragraph 7 within five (5) business days of receipt of the name of an acceptable arbitrator.



Nature of the Dispute

- 8. Once the arbitrator has been appointed and has accepted the appointment, the Disputing Party shall provide the arbitrator and the Other Party with a written submission outlining the Disputing Party's position in relation to the matters identified to be in dispute pursuant to sections 4-6 of Schedule B within twenty (20) business days of the appointment of the arbitrator.
- 9. The Other Party shall provide its response to the written submission within twenty (20) business days of receipt of the Disputing Party's written submission.
- 10. The Disputing Party may, within fifteen (15) business days of receipt of the Other Party's submission, provide the arbitrator and the Other Party with a rebuttal in writing.
- 11. Thereafter, if the Parties agree, the arbitrator may hear oral submissions.
- 12. Within twenty (20) business days of receipt of the rebuttal or, if oral submissions are provided, within twenty (20) business days of the conclusion of such oral submissions, the arbitrator shall deliver his/her written decision with reasons which shall be final and binding on the Parties.
- 13. Both Parties shall pay the cost of the arbitration equally unless the arbitrator determines that one Party should bear all of the costs of the arbitration and so indicates in his decision.
- 14. Notwithstanding that a matter has become the subject of arbitration, the Parties shall, where reasonably possible, proceed with all other matters and things under this Agreement as if such matter had been settled and the Dispute determined to the intent that no arbitration procedure shall delay the expeditious operation of the terms of this Agreement.
- 15. The time taken for any arbitration that further delays a Party in the performance of anything or act shall be added to the time of performance unless the arbitrator finds that the delay in performance was not beyond the reasonable control of the Party required to perform.

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[Signature]

Town of Drayton Valley/Brazeau County

JOB DESCRIPTIONS

Position Title	Community School Resource Officer
Department	Joint Administration
Reporting To	Drayton Valley RCMP Detachment, Staff Sergeant or designate.

Duties and Responsibilities

RESPONSIBILITIES

The Community School Resource Officer's (CSRO) responsibilities include, but are not limited to:

Activities within the partner schools:

- Deliver the D.A.R.E. program;
- interact and educate in the class room on topics such as:
 - drug awareness
 - skill training
 - internet safety,
 - bullying and conflict resolution,
 - drinking and driving, and
 - Halloween safety;
- educate students on a one-to-one basis regarding a point of law;
- focus on early intervention and crime prevention and assist schools in the initial response of investigations to incidents relating to Criminal, Provincial or Bylaw offences;
- attend activities during the school day, on the playground and other school events (such as dances and sporting events) to maintain order and act as a deterrent to alcohol, drugs and unwelcome attendees;
- attend and, where appropriate, participate in events with students (such as track and field day);
- contribute to building positive relationships between students, families, schools, and police officers; through programs such as positive ticketing and RCMP/ student activities;
- recognize and serve as first response with youth in crisis, make referrals to mental health professionals and may be a resource for school officials, parents and youth;
- provide training to other officers;
- assist with school programs, such as:
 - mentorship programs,

- parent-teacher workshops,
- self-esteem programs, and
- ideas for curriculum enhancement.
- To refer to human services agencies, whenever CSRO recognize:
 - patterns of victimization at school or in the community,
 - alcohol and drug use,
 - students seeking recognition and belonging from negative influences,
 - limited parental supervision,
 - parental or sibling criminal involvement and
 - limited attachment to the community.

Activities within the Town of Drayton Valley and Brazeau County communities, such as:

- being an active member of the Healthy Community Coalition;
- community education opportunities, relating to community priorities, such as the prevention of drugs, suicide and bullying through communication and collaboration with various human services in the community;
- bike patrols and foot patrols over the summer, and vehicle patrols in the winter, targeting areas where youth congregate;
- patrol assigned areas so as to maintain a visible police presence, develop familiarity with streets, lanes and alleyways, and be aware of high-risk locations;
- establish a rapport which will allow the CSRO to communicate with victims and witnesses of crime with the objective to ensure that the safety and awareness of the public is maintained;
- assist municipalities, schools and RCMP team members in the development and implementation of projects and work alongside other organizations in service delivery;
- act as a resource to municipalities, schools and RCMP team members and other community resources;
- recommend increased patrols or other policing services; to staff or designates as appropriate;
- learn, understand and respect the diverse demographic nature of the community and maintain awareness of the concerns of the community;
- participate in community events to ensure order and safety;
- Undertake assignments as required within the scope of the job description and as directed by the Staff Sergeant or designate; and
- As requested, participate in multi-agency meetings aimed at developing support programs for students and/or their families and act as referral to services available to children and families.

The CSRO will be required to provide reports to the Drayton Valley RCMP Staff Sergeant, or designate who will then distribute to the Committee outlining the programs being offered to the schools and activities within the community.

AGENDA ITEM: 8.3	Humans Helping Humans Housing Foundation Funding Request
Department:	Community Services
Presented by:	Councillor Long
Support Staff:	Annette Driessen, Director of Community Services

BACKGROUND:

The Town has received a request from Humans Helping Humans Housing Foundation for funding of \$2,500 for the purpose of a raffle item during its Shakin' in Drayton Fundraising Event in November.

Administration has reviewed the application and has outlined details on what the Town has contributed to Humans Helping Humans Housing Foundation since 2008 to date is totally \$ 181,016.55 (see attached for breakdown). A funding request of this nature would fall under the Town's Community Event Grant. However, the funds allocated to the Community Event Grant have been expended for the 2015 Calendar year. Should Council decide to grant the funding request the amount would be coming from the Town's Reserve Fund. It is noted that the Humans Helping Humans Housing Foundation may submit requests for the waiving of associated fees for future builds.

Attached for Council's review and consideration is the original letter requesting the donation.

OPTIONS:

- A: Council approves funding to Humans Helping Humans Housing Foundation in the amount requested of \$2,500.00 in Chamber Cash to be taken from Reserves.
- B: Council approves funding to Humans Helping Humans Housing Foundation in the amount of \$_____, taken from Reserves.
- C: Council denies the requested funding of \$2,500.00.

MOTION:

I move _____.



Sept 2, 2015

Brazeau County/ Town of Drayton Valley Councils:

Dear Sirs/Mesdames:

On behalf of Humans Helping Humans Housing Foundation I am writing with strong hope of your support for our current project.

We are an affordable housing initiative born out of the passion of local community members to see our housing problem eliminated.

In 2008 we raised over \$215,000. This allowed us to proudly complete our first project, a duplex, and see two deserving families achieve the seemingly unattainable dream of home ownership. These families were actively involved in the construction process and have committed to give back by completing 500 volunteer hours in our community. In 2010/2011 we completed our second home, a single family dwelling followed up by another duplex completed in 2013/2014 and are currently building homes six and seven. The commitment of these families, as well as the countless volunteers who participated in the project, are a remarkable demonstration of the Town of Drayton Valley's motto "A Community Pulling Together" and the deserving families are living Brazeau County's motto of "Welcome Home."

The success of our projects has encouraged us to move forward with another duplex. Through both provincial and municipal government grants we currently have funds in place to purchase a lot but we will require additional funds for the building costs. Our goal is to raise funds by the spring of 2017 when we hope to break ground.

My first intention was to come to a joint council meeting to ask our municipalities for this donation, but I was unable to find a date. I hope this alternative is acceptable.

At this time we are asking for a donation of \$2500.00 in the form of Chamber Cash from Brazeau County in addition a donation of \$2500.00 from the town of Drayton Valley in the form of Chamber Cash. The total of \$5000.00 is to be raffled off at our Shaken n' Drayton fundraiser, that Reeve Guyon and Mayor Mclean are two of our talented stars. The lucky winner of the raffle will receive the Chamber Cash in the amount of \$5000.00. We at Humans Helping Humans Housing Foundation feel that this donation will have a 'pay it forward' affect for our community. Not only will it help our foundation and the lucky winner, but it will also help out our County and Town business owners.

Whether you provide a cash donation, hold a fundraising event, or provide skilled labour for the build, your support will help make Humans Helping Humans Housing Foundation a permanent part of our community.

If you have any questions please call Hack Hamdon at 780-515-0021.

Best Regards,
Heather Yakimchuk Volunteer Member

Date	Item	Amount	Comments
6-Aug-14	Off-Site Levy Waived	\$ 2,896.00	
6-Aug-14	Development Fee Waived	\$ 150.00	
5-Apr-12	Building Permit Fee Waived	\$ 856.96	Out of pocket cost to the Town
5-Apr-12	Contribution	\$ 13,040.50	Funds remaining from Phase III Affordable Housing Project
23-Nov-11	Rezoning Application Fee	\$ 300.00	Funds from Affordable Housing
23-Nov-11	Development Permit Fee	\$ 150.00	Funds from Affordable Housing
23-Nov-11	Off-Site Levy Fee	\$ 2,896.00	Funds from Affordable Housing
23-Nov-11	Landfill Disposal Fee	\$ 1,366.25	Funds from Affordable Housing
1-Sep-11	Demolition Building Permit Fee Waived	\$ 79.50	Out of pocket cost to the Town
20-May-10	Development Permit Fee Waived	\$ 100.00	
20-May-10	Building Permit Fee Waived	\$ 455.84	Out of pocket cost to the Town
6-May-10	Demolition Development Permit Fee Waived	\$ 50.00	
6-May-10	Demolition Building Permit Fee Waived	\$ 79.50	Out of pocket cost to the Town
2009	Contribution for Transitional Housing	\$ 75,000.00	
2008	Contribution for Transitional Housing	\$ 83,596.00	
Total Dollars		\$ 181,016.55	

9.0 Information Items

Pages 65-95

9.1. Pembina Physician Recruitment and Retention Committee Meeting Minutes April, May, June 2015 & Annual General Meeting Minutes May 2015	66-80
9.2. STAR Catholic Board Highlights September 2015	81
9.3. Childcare Operational Board Minutes April 20, 2015 and June 16, 2015	82-89
9.4. Drayton Valley Brazeau County Fire Stats – August 2015	90-91
9.5. AUMA Conference Report – Councillor Nadeau	92-95

MOTION:

I move that Town Council accept the above items as information.

Pembina Physician Recruitment and Retention Committee
Pembina Room, Drayton Valley Hospital
April 20, 2015
Minutes

In Attendance:

Marti Pickett, Junetta Jamerson, Bernie Schell, David Belcher, Keith Warren, Marc Gressler, Fayrell Wheeler, Raquel Lara, Pat Jeffery

1. Call the Meeting to Order

- Keith called the meeting to order at 7:09 pm
- Pat was asked to take meeting notes

2. Additions and Approval of Agenda

- Additions:
 - 5.1 - Slate of Officers / Marti
 - 5.2 - Bernie Schell - Future of PPRRC
- David Belcher moved that the amended agenda be accepted. Carried.

3. Approval of Minutes

- Bernie Schell moved and Fayrell Wheeler seconded that the March 23, 2015 minutes be approved as presented. Carried.

4. Old Business

4.1 Annual General Meeting

- Marti and Bernie volunteered to form the audit committee for the financial records.
- **MOTION:**
 - Marc Gressler moved and David Belcher seconded that the audit committee members for the 2015 AGM are to be Marti Pickett and David Belcher. Carried.
- Keith will be needing information for the President's report for the AGM. He will be circulating an outline for his report and members are asked to share relevant information.
- Keith will be forwarding the agenda for AGM.

4.2 Skills Day

- date is not yet set for September, 2015
- Keith has booked a block of rooms at the Holiday Inn for two tentative weekends in September.
- Fayrell commented that the local Healthy Community Coalitions Committee needs to be involved in the organization and delivery of the weekend.

- Also, the fire department also needs to be invited.

4.3 Red Deer Visit / May 15, 2015

- Pat reported current status of the presentation being prepared with Raquel.
- Fayrell asked for input on the 'swag bag' items representing our committee. Choices presented were a USB stick (\$8.00 each) and a pen (\$1.00 each). Both items would have peminapysicians.ca put on them. Because of the cost of the USB, committee members favored the pens. Fayrell is waiting for a proof for the pens and then will place an order for 200 pens.
- Committee members planning to attend the Red Deer presentation are Pat, Raquel, Jeannette, Keith and Dr. Peyton.

4.4 Update Dr. Ryan White and his wife and Dr. Lealet van Staden visit on April 26, 2015

- Original understanding was that arrival would be on Saturday the 25th at noon. However, a call was received at 8:05 during this meeting time by Lara Harris (AHS) indicating that arrival will be at 11 am on Sunday morning, April 26th and departure on the morning of Tuesday, April 28th.
- Reservation has been made at the Holiday Inn and Lara has made needed changes.
- The planned agenda for the visit is as follows:
 - Sunday - lunch at the ski trails/ BBQ and hike / all committee members invited / community drive tour and a visit to horse stables at 2:00 pm / dinner at Three Knights with executive members
 - Monday - Malone Clinic / PCN / Bank tours and meetings / coffee with the mayor / hike / Dinner with Dr. Giddy and family / Jimmy Rankin concert in the evening
 - Tuesday am - departure

5. New Business

5.1 Slate of Officers for 2015-16

- Marti will be presenting the following slate at the Annual General Meeting (May 25, 2015):
 - President - retained by Keith Warren
 - Vice-President - Fayrell Wheeler
 - Secretary - Pat Jeffery
 - Treasurer - retained by Raquel Lara

5.2 Bernie Schell - Future of our PPRR Committee

- Bernie expressed a concern about not gaining new committee members
- He raised a question re: running an ad in our local newspaper
- topic will be placed on our next meeting agenda
- Marti commented that this may a time that the Claro Clinic could become involved in our work. He will try to contact Dr. Gigg to discuss their interest in being part of the work of our committee.

6. Reports

6.1 Treasurer's Report

- Current balance is \$7206.72
- Raquel will be meeting with Deb Bossert before the AGM to complete the accounting and prepare for auditing.
- Reimbursement is needed for the website costs of \$392.65
- **MOTION**
 - Raquel moved and Bernie seconded that this invoice for the website be paid. Carried.

6.2 RPAP Report

- Discussion was held about putting our committee name forward to host a future RPAP Conference. There is a current debate re: rural vs urban location for the conference. There is also talk about moving to zone conferences rather than provincial. Budget is a factor for future conferences so 3 smaller regional conferences may be held. Plans are currently unknown.
- Opinions were requested re: including Evansburg in the work of our committee. Evansburg is currently experiencing challenges being located in a 'grey zone'...Edmonton, but a rural community. Evansburg is currently only receiving 2.5 days a week of doctor service. The community has not formalized the formation of a committee similar to ours, but Dr. Murphy has suggested Evansburg community members become involved with our committee.

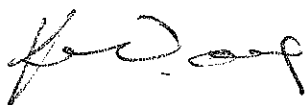
6.3 Alberta Health Services Report

- see meeting notes on Dr. White and Dr. van Staden visit

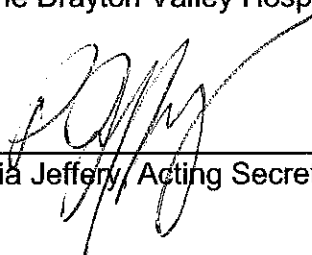
7. Adjournment

MOTION:

Fayrell Wheeler moved and Marc Gressler seconded that the meeting be adjourned. The next meeting is the Annual General Meeting to be held on Monday, May 25, 2015 at 7 pm in the Pembina Room at the Drayton Valley Hospital.



Keith Warren, President



Patricia Jeffery, Acting Secretary



Pembina Physician Recruitment and Retention Committee
Pembina Room Drayton Valley Hospital
May 25, 2015, 7:37 p.m.
Board Minutes

		Attended	Regrets
Warren, Keith	President	X	
Wheeler, Fayrell	Vice President/Town Rep.	X	
Jeffery, Patricia	Secretary	X	
Lara, Raquel	Treasurer	X	
Belcher, Dr. David	Director	X	
Bossert, Deb	Director		X
Gressler, Marc	Director/County Rep	X	
Harrison, Vern	Director		X
Khaled, Nahia	Director		X
Peyton, Dr. Michael	Director/ Dr. Rep	X	
Pickett, Marti	Director/PCN	X	
Schell, Bernie	Director	X	
Vatter, Jeannette	Director	X	
Hanel, Jamie	AHS		X
Harries, Lara	AHS		X
Barrett, Heather	Malone Clinic		X
Junetta Jamerson	RPAP	X	

1. Call the meeting to order.

Keith called the meeting to order at 7:37 P.M. Jeannette Vatter recorded the minutes of the regular meeting.

2. **Additions and approval of agenda**

Marti Pickett moved and Bernie Schell seconded that we accept the agenda of May 25, 2015, with the following additions Motion carried.

- 1.6 Evansburg and Breton Invites
- 2.4 Dr Peyton's
- 2.5 Marc Gressler – County News

3. **Approval of Minutes**

Raquel Lara moved and Fayrell Wheeler seconded the minutes of the April 20, 2015, be approved as presented. Motion carried.

OLD BUSINESS

1.0 SITE VISIT

- Dr White and Dr Van Staten are interested in coming to Drayton Valley
- Lara Harris reported that they have not officially signed their contracts.
- Site visits went well

1.1 Presentation to Doctors in Red Deer

- Pat Jeffery, Raquel Lara, Keith Warren, Jeannette Vatter and Dr. Mike Peyton were the delegation that presented on May 21, 2015, to approximately 14 students, in the Board Room of the Red Deer Hospital.
- Our presented was late in the year and would have been more effective in March
- We were late in our timeline of presenting this year and asked to be on the slate for the fall which is being planned for in Grande Prairie and should be about 50 students.
- Many thanks to Dr. Peyton for his presentation – his information is so valuable and he thought that the fact that we have the Telus project being developed in Drayton Valley would appeal to younger doctors.
- Thanks to County for providing the Swag Bags and information on the area.

1.2 Ad for new Committee Members

Raquel Lara will put together an ad requesting new committee members, and hope to appeal to younger members. The ad will be shared on the Town and County pages.

1.3 Review Web Site pembinaphysicians.ca

Fayrell Wheeler moved and Marti Pickett seconded to table the review of the website to the next meeting. Motion carried.

1.4 Evansburg Committee Member

Some discussion on expanding our Committee Members to include Evansburg and Breton to sit on our Committee.

Resolution – Invite Donna Fausak, Evansburg

Dr. David Belcher moved and Bernie Schell seconded that we formally invite Donna Fausak, an Evansburg nurse to be a member of our committee. Motion carried.

Her email is fdfausak@gmail.com

Resolution – Invite from Breton

Bernie Schell moved and Raquel Lara seconded that we seek a member from the Breton Area as well to sit on our committee. Motion carried.

1.5 Canada Day Preparations

Pat Jeffery informed that the Canada Day event will be held at the Omniplex and asked for volunteers to sell snow cones. Pat will head up and thought Vern Harrison might volunteer. Would be nice to have at least four volunteers for the event.

NEW BUSINESS

2.0 New Site Visit by Dr. Wang and family June 6 and 7th

- Reservations have been made at the Holiday Inn on Saturday and Sunday
- Monday morning they will on their way south to Rocky Mountain House
- Received very short notice on this visit and they will arrive on Saturday and hope to visit both clinics.
- Raquel Lara will host the family on Sunday and Pat Jeffery will help
- Will plan a family activity as they have a two year old daughter
- Will ask Deb Bossert if she will put a basket together for their hotel room

2.1 Dr Anthony Froud moving to DV to practice at the Claro Clinic

- Connection made with Dr. Grossman and interviewed him
- Claro Clinic have activated the process
- Lara Harris should be in contact

2.2 Nomination for Outstanding Physician – (rural practice) and

2.3 Nomination for outstanding RPAP committee

- Junetta Jamerson, RPAP informed the committee that applications are being accepted for nominations for outstanding physician in a rural practice and for outstanding RPAP committee. The nominations will have to be in by June 30.
- She strongly suggested that we take the opportunity to consider a nomination.
- Keith Warren suggested that Dr. Mike Peyton and Dr. R. Beacom be considered for the nomination.

Resolution – Submit Nominations

Fayrell Wheller moved and Pat Jeffery seconded to nominate Dr Peyton and Dr Beacom for outstanding physicians as well as the PPRR committee and to have Jeannette Vatter complete the applications to be submitted prior to June 30.
Motion carried.

Treasurers report more doctors – summarize contacted AND

2.4 Dr. Peyton – report on new doctors

- Dr Peyton met with a husband and wife (John Van Dyck and Liza Breytenbaks) from South Africa who are Canadian citizens and have been practicing in Grande Cache
- They are interested in coming to Drayton Valley and looking for a place to base themselves permanently. They were interested in what Drayton Valley had to offer to accommodate two positions in the same location
- They are keen to come and make their permanent base here and could come and try out in the middle of August – will then take it from there.
- Dr. Peyton reported that the Malone Clinic is able to accommodate up to six doctors.

2.5 Marc Gressler – County Commitment

Marc Gressler reported that Council has moved to commit funding for another \$10,000.00 when required.

Treasurer's Report

Marti Pickett moved and Pat Jeffery seconded that the following expenses be approved:

- Marc Gressler for EPAC tickets - \$120.00
- Fayrell Wheeler for various site visits - \$623.96
- Jeannette Vatter for Red Deer presentation and ad \$352.00
- Raquel Lara for Red Deer Lunch \$340.94

Motion carried

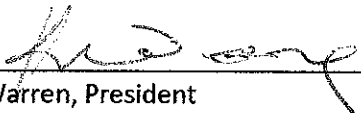
RPAP Report - Junetta Jamerson

- The new Community Recruitment Consultant for Alberta North is Rebekah Siedel.
- Would like to promote the communities to doctors looking to practice in Alberta
- The committee would like to see RPAP continue – information and assistance has been very helpful
- Junetta would also like to visit our facilities and was invited to do so.
- Would like to promote the communities and visit some of our medical facilities

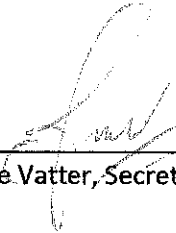
Adjournment

Fayrell Wheeler moved and Marc Gressler seconded to adjourn the meeting at 9:15 p.m. Motion carried.

Next meeting is June 22, 2015.



Keith Warren, President



Jeannette Vatter, Secretary



Pembina Physician Recruitment and Retention Committee
Pembina Room Drayton Valley Hospital
June 22, 2015, 7:00 p.m.
Board Minutes

		Attended	Regrets
Warren, Keith	President		X
Wheeler, Fayrell	Vice President/Town Rep.	X	
Jeffery, Patricia	Secretary	X	
Lara, Raquel	Treasurer		X
Belcher, Dr. David	Director	X	
Bossert, Deb	Director		X
Faresak, Donna	Director	X	
Gressler, Marc	Director/County Rep	X	
Harrison, Vern	Director	X	
Khaled, Nahia	Director		X
Peyton, Dr. Michael	Director/ Dr. Rep		X
Pickett, Marti	Director/PCN	X	
Schell, Bernie	Director	X	
Vatter, Jeannette	Director	X	
Hanel, Jamie	AHS		X
Harries, Lara	AHS		X
Barrett, Heather	Malone Clinic		X
Jamerson, Junetta	RPAP	X	

1. Call the meeting to order.

Fayrell called the meeting to order at 7:07 P.M.

2. Agenda Additions:

5.3 Closure of operating room - Marc

5.4 Nomination of Toyota dealership for 2015 Mayor's Gala - Fayrell

3. Approval of Minutes - Annual General Meeting

Marti moved and Bernie seconded that the minutes of the May 25, 2015, AGM be approved as presented. Motion carried.

Approval of Minutes - Regular May 25, 2015 Meeting

Marc moved and Bernie seconded that the minutes of the May 25, 2015 regular meeting be approved as presented. Motion carried.

4. OLD BUSINESS

4.1 - Ad for Town/County Websites

- Raquel not present at this time/ item not discussed

4.2 - Canada Day

- scheduled to provide the needed services for the sno-cone booth on July 1st from 10 am to 4 pm (including set-up and cleaning times)
- volunteers are needed - Marti arranged for Joann Schell to join us. Currently, we have Pat, Vern, Joann, and Vern's wife.
- also, very important to ensure an adequate money float is provided - Pat will look after providing a \$400 float.

4.3 - Evansburg Reply

- Donna Fausak is present this evening and is excited to represent the Evansburg community. She has volunteered to put together an overview of services provided in Evansburg and present at a future meeting.

4.4 Dr. Wang Site Visit Debrief

- Visit was led by Raquel and Pat. Focus of planning was the fact that the Wang family included a child one year of age. The day was well received by Dr. Wang and his wife and they made positive comments about our community.
- No news available at this time re: Dr. Wang's decision re: community chosen for locating.

4.5 Dr. Liza/John Update

- they consider our community only to be a 'short stay stepping stone'
- they will not be staying in the community for the long term

5. NEW BUSINESS

5.1 Nomination for RPAP Awards Update - Jeannette

- completion of the nomination paperwork has been a great deal of work
- the RPAP Committee nomination paperwork is ready to go and will be submitted tonight
- The decision was made to only nominate Dr. Peyton for the Rural Physician award this year. The committee will consider nominating Dr. Beacom in another year.
- The nomination for Dr. Peyton in the Rural Physician category has been worked on by Jeannette but is not complete at this time. A few items are needed:
 - Dr. Peyton has to sign a release
 - a photo of Dr. Peyton is needed
 - a support letter from the committee signed by Keith Warren is needed
 - a second support letter is needed

Jeannette will continue to work towards submitting this nomination.

5.2 Website Review

- Fayrell shared the website with the committee and suggested that we individually take time in the near future to review the site, noting any needed changes (ie spelling, etc)
- Fayrell will find out if it is possible to have a 'counter' placed with the site to track future use of it.
- We will approach realtors in the town re: providing them with active links to the website as a way of providing monetary support.
- Jeannette offered to speak with Century 21 and Marc will approach Seller Invite and Remax.
- It was agreed to charge \$200 a year for active links to the website.

5.3 Operating Room Closure

- Marc shared the news that he has heard stating that Alberta Health Services is planning to close our local hospital's operating room. Marc voiced a concern he has about the impact this decision will have on decisions made by potential incoming doctors in the future.
- Bernie informed us that he has made an appointment to meet with Kathy Howe this week on Friday at 10:30 to gather accurate information about this topic and answers to questions such as why and what is planned. Bernie will share what he learns with Marc after the meeting.

5.4 Nomination of the Toyota Dealership for the Mayor's Gala Business Award

- Our local Toyota dealership has donated 3 months of free vehicle use for our most recent physicians starting practice in our community.
- Vern will prepare the nomination and submit to Town Office.

6. Reports

6.1 Treasurer's Report

- Current balance is \$5451.04
- Jeannette volunteered to prepare a new budget for the 2015-2016 year.
- Raquel will need to revamp the financial report to represent a 12 month period of time (not the current 13 month period of time).
- Jeannette will forward the changed report.
- Refunds - Marti moved and Marc seconded that reimbursement occur for submitted expense claims. All in favor.
- Jeannette will write a requisition letter to be sent to the Town of Drayton Valley requesting release of the \$10000 approved by the Town for 2015.

6.2 RPAP Report - Junetta Jamerson

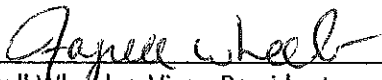
- Junetta volunteered to review our website and offer suggestions.
- Junetta shared recent news about the College of Physicians and Surgeons in Alberta making a decision re: not providing letters of support to incoming physicians wanting to practice in Edmonton and Calgary. These letters are needed from CPSA to allow for practice. In the future, they will only be providing these letters for rural placements in an effort to help with distribution of physicians more evenly throughout the province.
- Dr. Belcher volunteered to write a letter to CPSA requesting details about these plans for future letters of support.
- Junetta asked for our input re: the needs of our community to be considered during the stage of 'pre-screening' for visiting physicians. One need voiced was that of stability - physicians that plan to stay for an extended period of time, rather than short term.
- Re: Skills Day - at this time, there is no update and new information.

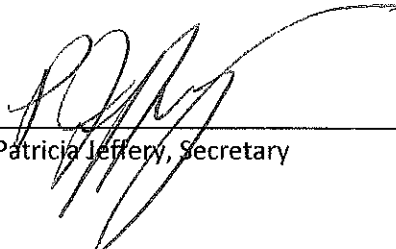
6.3 Alberta Health Services Report

- no contact made this evening and no new information has been provided at this time.

7.0 Adjournment

NEXT MEETING: Monday, August 24, 2015 at 7 pm.


Fayrell Wheeler, Vice - President


Patricia Jeffery, Secretary



**Pembina Physician Recruitment and Retention Committee
Pembina Room Drayton Valley Hospital
May 25, 2015, 7:00 p.m.
Annual General Meeting**

Attendance: Keith Warren, Pat Jeffery, Jeannette Vatter, Bernie Schell, Marc Gressler, Keith Warren, Fayrell Wheeler. Dr David Belcher, Raquel Lara, Marti Pickett, Juetta Jamerson

Absent: Deb Bossert, Vern Harrison, Nahia Khaled

1. Call to Order

President Keith Warren called the meeting to order at 7:12 p.m.

2. Approval of Agenda for May 25, 2015, AGM Meeting.

Raquel Lara moved and Fayrell Wheeler seconded that the May 25, 2015, AGM agenda be approved as presented. Motion carried.

3. Adopt Minutes from last AGM Meeting – July 28, 2014

Fayrell Wheeler moved and Pat Jeffery seconded the minutes of the July 28, 2014, minutes be approved as presented. Motion carried

4. Financial Report –Treasurer – Year end report

- Raquel Lara gave a financial report as presented. (Copy attached)
- Opening balance should be April 2, 2014, and not April 1, 2014, - closing date should be April 1, 2015, not April 30, 2015, as presented.
- Marti Pickett and Bernie Schell reviewed the financials for the year 2014-2015.

Resolution – 2014-2015 Financial Report

Marti Pickett moved and Marc Gressler moved we approve the financial report as presented. Motion carried.

5. Presidents Report - Keith Warren

***Presidents Report for the Pembina Physicians Retention and Recruitment
Committee for 2014/2015***

I wish to take this moment to thanks all the members of the committee for their support and dedicated efforts to improving our community health services.

The support of both municipal governments has enabled the committee to focus on promoting our community to prospective Drs. and providing support to smoothly integrate them into the community.

Presidents Report for the Pembina Physicians Retention and Recruitment
Committee for 2014/2015

I wish to take this moment to thank all the members of the committee for their support and dedicated efforts to improving our community health services.

The support of both municipal governments has enabled the committee to focus on promoting our community to prospective Drs. and providing support to smoothly integrate them into the community.

We have had 8 Drs. tour Drayton and the county in the past year. That has resulted in 3 Drs. who will be starting their practices in the fall, one at the Claro Clinic and two at the Malone Clinic. Retention of the new Drs. is a major piece of the work that is done by the committee. Locating suitable accommodations for physicians, helping to set up their homes, transportation and providing information regarding life in the Pembina area has been provided.

This May the committee presented in Red Deer to the new graduate Drs. and we hope that by planting the seeds they will choose the Drayton Valley area for setting up a practice. We will maintain this contact as we get more exposure to recent medical graduates who have decided to locate in a rural area to practice.

PPRRC has been active in the Canada Day celebrations through supporting a booth at the grounds. Hosted a dinner once a year for all local Doctors, Dentists, and Pharmacists who are currently practicing or retired and are living here. We have a great working relationship with the new PCN, hospital, and public health centre.

The expanded focus of the Rural Physicians Action Plan will allow for the recruitment of nurse practitioners, midwives, and nurses. This new direction will allow rural communities to provide health care that is community needs driven.

The volunteers that do the work are pleased with this year's success and are looking forward to the coming year, starting with two prospective Drs. who will be touring the area in June 2015.

Respectfully submitted by Keith Warren, President

May 25, 2015

PPRC 2014 - 2015

Opening Balance (April 1, 2014) \$ 17,678.85

Revenue	1-Apr-14	1-May-14	1-Jun-14	1-Jul-14	1-Aug-14	1-Sep-14	1-Oct-14	1-Nov-14	1-Dec-14	1-Jan-15	#####	1-Mar-15	1-Apr-15	TOTAL
Town of Drayton Valley														\$ -
County of Brazeau				\$ 625.00		\$ 9,000.00								\$ 9,000.00
Fundraising and Donations						\$ 3,500.00								\$ 4,125.00
Other						\$ 1,375.00								\$ 1,375.00
TOTAL	\$ -	\$ -	\$ -	\$ 625.00	\$ -	\$ 10,375.00	\$ 3,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,500.00
TOTAL REVENUE	\$ 14,500.00													

Expenses	1-Apr-14	1-May-14	1-Jun-14	1-Jul-14	1-Aug-14	1-Sep-14	1-Oct-14	1-Nov-14	1-Dec-14	1-Jan-15	#####	1-Mar-15	1-Apr-15	TOTAL
Website		\$ 2,231.25		\$ 2,231.25									\$ 392.65	\$ 4,855.15
Marketing and Advertising														\$ -
Promo Materials														\$ -
Appreciation Dinner														\$ 3,835.50
Conferences (Reg, Hot, Mile)	\$ 425.00							\$ 3,835.50				\$ 751.21		\$ 1,176.21
Mileage			\$ 150.00		\$ 150.00									\$ 300.00
Physician Gifts	\$ 67.24							\$ 16.78						\$ 84.02
Other	\$ 48.00													\$ 48.00
Site Visit - Hotel	\$ 156.79													\$ -
Site Visit - Meals	\$ 223.20		\$ 25.80		\$ 309.88				\$ 184.36	\$ 168.48		\$ 132.02		\$ 1,043.74
Site Visit - Mileage										\$ 75.00				\$ 75.00
Site Visit - Other					\$ 104.23									\$ 104.23
After Care - Hotel		\$ 197.38												\$ -
After Care - Meals		\$ 21.98												\$ 197.38
After Care - Housing		\$ 1,650.00	\$ 1,650.00	\$ 1,650.00	\$ 1,650.00									\$ 21.98
After Care - Vehicle														\$ 6,600.00
After Care - Telephone														\$ -
After Care - Furniture		\$ 1,381.40	\$ 4,668.76											\$ -
After Care - Other		\$ 663.24	\$ 121.64											\$ 6,050.16
Bank Service Charges	\$ 2.50	\$ 2.50	\$ 3.52	\$ 6.20	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 784.88
Float Out														\$ 37.22
Float In				\$ 1,200.00										\$ 1,200.00
TOTAL	\$ 922.73	\$ 6,147.75	\$ 6,219.72	\$ 5,087.45	\$ 2,216.61	\$ 797.50	\$ 2.50	\$ 3,854.78	\$ 186.86	\$ 245.98	\$ 2.50	\$ 885.73	\$ 395.15	\$ 25,370.26
TOTAL EXPENSE	\$ 25,370.26													

Closing Balance (April 30, 2015) \$ 6,808.59

PPRRC 2014 - 2015

Opening Balance (April 2, 2014)

\$ 17,678.85

2014-2015 Budget

Comparisons

Revenue	
Town of Drayton Valley	
County of Brazeau	\$ 9,000.00
Fundraising and Donations	\$ 4,125.00
Other	\$ 1,375.00
TOTAL Revenue	\$ 14,500.00
Total Revenue and Opening Balance	\$ 32,178.85

Expenses	
Website	\$ 4,462.50
Marketing and Advertising	-
Promo Materials	-
Appreciation Dinner	\$ 3,835.50
Conferences (Reg, Hot, Mile)	\$ 1,176.21
Mileage	\$ 300.00
Physician Gifts	\$ 84.02
Other	\$ 48.00
Site Visit	\$ 1,379.76
After Care	\$ 13,654.40
Bank Service Charges	\$ 34.72
TOTAL Expenses	\$ 24,975.11

Closing balance April 1, 2015	\$ 7,203.74
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**Pembina Physician Recruitment and Retention Committee
Budget 2015-2016 April 2, 2015-April 1, 2016**

Revenue	Debits	Credits
Town of Drayton Valley	10,000.00	
County of Brazeau	10,000.00	
Fundraising and donations	2,500.00	
		22,500.00
Expenditures		
PPRR Committee Expenses		
Website Maintenance		(800.00)
Event - Marketing		(200.00)
Materials - promotional, pens, drive, etc.		(500.00)
Appreciation dinner		(3,500.00)
Conference and mileage		(1,500.00)
Doctors appreciation		(500.00)
		(7,000.00)
Doctor Recruitment and After Care		
Site Visits - (3-4 per year)		(3,500.00)
After Care - doctors settling in DV		(12,000.00)
		(15,500.00)
Balanced Budget	Total	\$ -

Resolution - Approve 2015-2016 Budget
~~_____~~ moved and ~~_____~~ seconded that we approve
the proposed budget for the 2015-2016 budget year to end
April 1, 2016. Motion Carried.

Board Meeting Highlights

September
2015



Italy trip approved for Father Lacombe students

The Board approved in principle Father Lacombe Catholic School's international travel excursion to Italy from March 24, 2017 to April 1, 2017. Part of the trip would include a visit to the Vatican.



Locally developed courses approved

The Board authorized the following Locally Developed Courses and the resources required to teach them: American Sign Language and Culture and Filipino Language and Culture.

FNMI Symposium in Edmonton

The Board supported the sponsorship of two elder/parents to attend the First Nations, Metis & Inuit Education Symposium from October 7 to 9, 2015.

Board self - evaluation

The Board recently conducted its annual self-evaluation, as facilitated by an external consultant. The Board approved the evaluation report and will monitor identified priorities.

Transportation survey results presented

The Board was given a report on the results of a Transportation Survey conducted last Spring. The survey showed parents giving an 80 per cent or higher satisfaction rating.

Mission and Vision update

The Board was provided an update on the Mission and Vision review. STAR Catholic has begun a review of its Mission and Vision statements, and launched an online survey on September 14, with links available on STAR school and Division websites. The survey is open until September 28 and is open to STAR Catholic stakeholders, including: parents, staff, and parishioners.

DATES TO REMEMBER

Next Board Meeting

Wednesday, October 21

10:30 a.m.

STAR Central Office

4906 50 Ave., Leduc, AB

The public is welcome at all Board meetings.

Board of Trustees

[John Tomkinson](#), Chair

Wetaskiwin

[Thalia Hibbs](#), Vice Chair

Lacombe

[Dan Chalifoux](#)

Beaumont

[Sandra Bannard](#)

Drayton Valley

[Susan Kathol](#)

Drayton Valley

[Karen Richert](#)

Leduc

[Michelle Lamer](#)

Leduc

[Dan Svitich](#)

Ponoka

[Henry Effen](#)

Wetaskiwin



Minutes

THOSE PRESENT:

Marilyn Buchan, Committee Chair
Karen Linquist, Committee Member
Darlene Ferris, Committee Member
Councilor Fayrell Wheeler
Annette Driessen, Director of Community Services
Bernice Taylor, ECDC Program Manager
Jessica Duvenage, FDH Coordinator
Cora Appleby, Administrative Assistant

1. Call to Order

The meeting was called to order at 2:02 p.m. by Chair Marilyn Buchan.

2. Agenda

2.1 Additions or Deletions

The following additions were added:

- 5.1 Policies
 - Enrollment Policy
- 5.4 Press Release

2.2 Approval of Agenda

Motion by Karen Linquist to approve the agenda as amended.

CARRIED

3. Minutes of the February 19th, 2015 Meeting

3.1 Approval of Minutes

Motion by Darlene Ferris to approve the Minutes of the February 19th, 2015 meeting as presented.

CARRIED

4. Business Arising

4.1 Update Registration Status ~ ECDC and Day Home

Bernice Taylor reported that the Centre currently has one spot available in the Wiggle Worms room. In September the Centre has the potential to lose the enrollment of 32

children to 5 day kindergarten. The waitlist for the Early Childhood Development Centre currently consists of children 12 months and younger.

Jessica Duvenage reported that there are currently 9 providers, and 2 new providers that have been screened and are available to do backup relief care in the current provider's homes. There are currently 12 spots available within the Day Homes and 4 children will be leaving at the end of the month.

4.2 Accreditation Overview

Bernice Taylor reported that she felt that re-accreditation went very well. The staff outdid themselves with all of the new programming within the Centre, which includes more focus on each child's personal life stories, focusing on different cultures and more photos of daily activities posted in the classrooms for parents to see.

Bernice Taylor discussed with accreditation the idea of mentoring other struggling Centres rather than having each well-established Centre go through the re-accreditation process. It was also discussed that more feedback from the officers would be a benefit to staff in order to see where they are excelling and where improvements can be made. Bernice Taylor reported that board members and parents are no longer interviewed during the accreditation process.

~ ACTION ITEM ~ Cora Appleby will purchase a thank you card for all of the Board Members to sign in order to show their appreciation of the amount of work that the ECDC staff does.

4.3 ECDC Emergency Response Plan

Bernice Taylor reported that the Early Childhood Development Centre is currently working with the Workplace Safety & Emergency Management Coordinator to update the Emergency Response Plan.

The Board discussed the changes to the Emergency Response Plan, regarding supervision and staff responsibilities when an incident happens outside of the Centre.

~ ACTION ITEM ~ Darlene Ferris will provide Bernice Taylor with the information on the programs that the Wildrose School Division uses for mass call outs to parents.

4.4 June 11th ECDC Open House

Bernice Taylor reported that the ECDC Open House will be taking place during National Fitness Week. During the Open House, the following will be taking place:

- The RCMP will be discussing bike helmet safety
- The Fire Department will be giving tours of a Fire Truck
- Potentially, Merv Liebel will be giving healthy food demonstrations
- Fruit Baskets will be available as snacks

4.5 Muttart Discussion on Professionalism in Childcare

Annette Driessen reported that the discussion at the workshop was regarding professionalism in childcare and raising staff qualifications to improve childcare

standards. With the standards being higher, finding qualified staff in rural centres may prove to be more difficult. Administration will continue to participate in these discussions, as it is important to have the rural perspective represented.

4.6 Lil' Raskals Garage Sale

Bernice reported that the Lil' Raskals Garage will take place on May 1st and 2nd at the MacKenzie Conference Centre. Volunteers are needed for set-up on the Friday night from 5:00pm to 8:00pm and on Saturday from 8:00am to 2:00pm. This year we have partnered with the Farmer's Market. Vendors that are participating in the Kids Healthy Food Choices program that the market is offering will be selling their items and promoting the new program.

~ **ACTION ITEM** ~ Karen Linquist will pick up posters from Bernice Taylor and hang them up around town.

~ **ACTION ITEM** ~ Karen Linquist will volunteer to help with set up Friday, May 1st at 5:30pm.

~ **ACTION ITEM** ~ Marilyn Buchan will volunteer to help during the event on Saturday, May 2nd at 8:30am.

5. Other Business

5.1 Policies

- Approval of All Policies (Table of Contents Attached)

Bernice Taylor reported that Town Council has approved the 2014 policies and licensing requires the Childcare Operational Board to sign the Table of Contents.

MOTION by Marilyn Buchan that the Childcare Operational Board approve the 2014 ECDC Policies and sign the Table of Contents.

CARRIED

5.2 Financial Statement ~ Year to Date

Annette Driessen presented the 2015 Financial Statement and the Audited 2014 Year End Actuals.

MOTION by Darlene Ferris to accept the 2015 Financial Statement as presented.

CARRIED

5.3 General Correspondence

Nothing to report at this time.

5.4 Press Release

Annette Driessen presented a Press Release that was released on March 13th by the Mayor in regards to a fair cost sharing agreement between the Town and County. Town Council is seeking equal cost-sharing for the Childcare Centre from Brazeau County.

6. Next Meeting Date

The next meeting date will be Thursday, June 18th, 2014 at 9:30 am.

7. Adjournment

Motion by Chair Marilyn Buchan to adjourn the meeting.

Time 3:57 p.m.



Signature
Committee Chair



Signature
Town of Drayton Valley



Minutes

THOSE PRESENT:

Marilyn Buchan, Committee Chair
Karen Linquist, Committee Member
Darlene Ferris, Committee Member
Councilor Fayrell Wheeler
Annette Driessen, Director of Community Services
Teresa Dunlop, Program Manager
Bernice Taylor, ECDC Program Manager
Jessica Duvenage, FDH Coordinator
Cora Appleby, Administrative Assistant

1. Call to Order

The meeting was called to order at 10:05 a.m. by Chair Marilyn Buchan.

2. Agenda

2.1. Additions or Deletions

The following addition was added:

4.5 AELCS Vision Meeting

2.2. Approval of Agenda

MOTION by Karen Linquist to approve the agenda as amended.

CARRIED

3. Minutes from the April 20th, 2015 Meeting

3.1. Approval

MOTION by Fayrell Wheeler to approve the Minutes of the April 20th, 2015 meeting as presented.

CARRIED

4. Business Arising

4.1. Update Registration Status - ECDC and Day Home

Bernice Taylor reported that the Centre is currently full according to ratio. In September the following spaces will be available: 3 - in 12 months, 2 - 19 months, Buzzing Bees is full, 5 - in

Friendly Frogs and 3 - in Super Snails. The percentage of County Enrollment at this time is 54%.

Jessica Duvenage has opened 3 new Dayhomes, 2 of the current providers will be leaving, which will leave us with a total of 9 providers at the end of the month. The current enrolment is 25 spaces full out of 36 potential spaces available. The percentage of County Enrollment at this time is 48%.

4.2. June 11th ECDC Open House

Bernice Taylor reported that the Open House went very well even with the unpredictable weather. 40 gift bags, 26 bike licenses and 1 ticket (for not wearing a helmet) were given out. There were two new families in attendance.

4.3. Accreditation of Family Day Homes

Bernice Taylor explained the Family Day Home accreditation process. All Day Homes need be accredited individually, if one is not accredited, then the agency is not accredited, and no provider in the agency will get the top up financing.

The Board discussed the Pros and Cons of having the Day Homes accredited. It was suggested that all providers should complete their Level 1 before they can have children enrolled in their home, as well as spend a week with two providers for training as a part of the training process.

The Board discussed having the providers prepare the annual accreditation report so that they may have a better understanding of the accreditation process.

The Board would like the Family Day Home Agency to remain an accredited agency.

~ ACTION ITEM ~ Bernice Taylor will arrange for a Childcare Operational Board Meet and Greet so that Family Day Home Providers, Early Childhood Development Staff and Board members can meet each other.

Marilyn Buchan made a formal statement on behalf of the Childcare Operational Board to acknowledge a job well done on the re-accreditation review and to stress how proud the Board is of all the hard work and the results of the accreditation evaluation.

4.4. NDP Childcare Vision

Bernice Taylor reported that no communication has come from the NDP Government in regards to childcare. The Board discussed contacting the Minister to talk about being one in four municipal Centres in the province.

~ ACTION ITEM ~ Bernice Taylor will contact the Muttart Foundation to collaboratively approach the Minister for a change in municipal childcare funding.

5. Other Business

5.1. Policies

- Approval of Following Policies:
 - Administrative Records Policy for Children

- Backup Care
- Caseloads and Monitoring
- Communicable Disease and Health
- Enrolment Policy
- Fees for Service
- Home and Safety Checklists
- Hours of Care
- Incident and Investigation Procedures
- Medication Policy
- Parent Involvement Policy
- Performance Appraisal
- Priority of Placement of Children
- Provider Training
- Provider Termination

Jessica Duvenage reported that all of the policy changes were recommendations from CFSA.

The Board reviewed the policy changes.

MOTION by Darlene Ferris to approve the policies as presented.

~ ACTION ITEM ~ Cora Appleby will send the revised policies to Council for approval.

5.2. Financial Statement

Nothing to report at this time.

5.3. General Correspondence

- New Early Learning Child Care Program

Bernice Taylor reported that in September 2015 Norquest is offering the New Learning & Childcare Program. Registrants will be given the opportunity to take the course either online or in a classroom setting.

Jessica Duvenhage reported that starting on July 1st the sleeping standards in Family Day Homes will change. All children under the age of 12 months will be required to sleep in a crib, no play pens will be allowed. This will be dependent on child's age and weight. The Board discussed this change and the responsibility of purchasing the cribs and monitoring the expiration date and requirements is with the provider.

6. Next Meeting Date

Administration will send a call out at the beginning of August if there are any urgent matters to discuss. The following board members will be away in August: Marilyn Buchan from Aug. 17 to Sept. 20 and Karen Linquist from Aug. 16 to Aug. 23.

The next regular meeting date will be Thursday, September 24th at 9:30am.

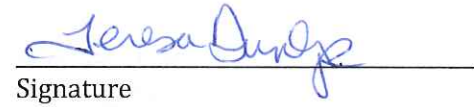
7. **Adjournment**

MOTION by Chair Marilyn Buchan to adjourn the meeting.

Time 11:46 a.m.



Signature
Committee Chair



Signature
Town of Drayton Valley



DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

Office of the Fire Chief

P.O. Box 6837
5120-52 Street
Drayton Valley, Alberta
T7A-1A1

Main: (780) 514-2216
Fax: (780) 514-2244

August 2015 Stats

Town of Drayton Valley/ Brazeau County

Fire Calls- 3

Rubbish and Grass Fires- 4

Motor Vehicle Collisions- 5

Rescue Calls- 0

Alarm Calls- 9

Misc Calls- 3

Total- 24

Town of Drayton Valley

Fire Calls- 1

Rubbish and Grass Fires- 1

Motor Vehicle Collisions- 0

Rescue Calls- 0

Alarm Calls- 6

Misc Calls- 0

Total- 8



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Main: (780) 514-2216
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Brazeau County

Fire Calls- 2

Rubbish and Grass Fire- 3

Motor Vehicle Collisions- 5

Rescue Calls- 0

Alarm Calls-3

Misc Calls-3

Total- 16



Town of Drayton Valley
COUNCILLOR REPORT

Councillor: Nicole Nadeau

Conference/Workshop Attended: Alberta Urban Municipalities Assoc.
 Convention

G&P Presentation Date:

Date: Sept.22-25 2015	
Session Title: Inspire Those Around You; be an effective Mentor	
Information Presented: AUMA Elected Officials Professional Development Standing Committee Report (Committee Board Member) Peer Mentorship opportunities where participants can learn from experienced mentors and how Be a mentor, inspire leadership and coach.	
Correlation to Approved Town Plans/Policies: Sustainability Plan Governance Pillar	
Department(s): Sustainability Plan	
Recommended Action:	No Action needed from Admin
Identify Partners/Resources:	

Date: Sept.22-25 2015	
Session Title: The Upside of Promoting Tourism in Small Communities	
Information Presented: How to effectively harness economic opportunities in a growing tourism culture in small communities. Growth Tourism niches: Culinary, Medical, Sustainable, Aboriginal , Agriculture “As long as there is curiosity , there is Tourism” How developing natural, cultural and heritage assets attracts new residents, broadens economic base, adds quality of life value and place making. Is our community desirable to 25-34 years old? While visiting will look at place rather job	
Interesting Statistics/Facts 4:1-You need 4times more activities in your communities than travel time #1-Toursim activity is shopping and dining in pedestrian friendly environment 3 rd party endorsement 14%beleive ads, 70%TripAdvisor and 90% Believe friends 3:1&10:1-3Xmore\$ spent from day visits than pit stops	

<p>10Xmore\$ spent from overnight</p> <p>#1- Spending opportunity is downtown beautification=average of 18%more spent in Community</p> <p>70-80% of Spending is by Baby Boomers</p> <p>#1 reason for Tourism- Friends and Family</p> <p>#2 stopping of highway</p> <p>#3 being destination</p> <p>Tourism is all about <u>experiences</u>. Successful ones engage 3 senses. Being Authentic.</p> <p>7 Deadly Sins of Communities (Tourism)</p> <p>Nothing to do after 7pm</p> <p>No Knowledge of amenities and experiences (by locals to recommends)-local cheerleaders</p> <p>No regional packages</p> <p>Poor internet or social media presence</p> <p>No brand</p> <p>Thinking of tourism as separate from Community Vitality</p> <p>No focus on experiences</p> <p>Boomers make up 80% of Tourist Spending</p> <p>Main areas are Culinary Tourism, Art, Ethnic Events, home and garden</p>
<p>Correlation to Approved Town Plans/Policies: Future Economic Plan and Tourism Strategy</p> <p>Joint Economic Plan</p>
<p>Department(s): Economic Development, Program Manager</p>
<p>Recommended Action: Tools on Travel Alberta Site, Tourism 360 guide (study) , Business Vitality Alberta (study) , Tourism Vitality Alberta Toolkit (Webinar on Oct.14/15)</p>
<p>Identify Partners/Resources: Hotel Association (Tourism Authority)</p> <p>Potential Regional Collaboration</p> <p>EPAC</p>

Date: Sept.22-25 2015

Session Title: Recreation and Parks

Information Presented: Pathways to Community well-being and vitality
“Is your Community a place where people want to live, work, learn and play?”
Does it offer a good quality of life and support well-being? How do we know?”

With so many challenges facing small communities, infrastructure deficits, aging population, social disconnection etc...

Young people are always thinking more and more about where they are choosing to live even before choosing a job. A welcoming community with opportunities for positive social interaction, attractive parks and spaces, make people more attached (place making) to their communities and support economic vitality.

Try to imagine your perfect day (for your community)

It would be a day where your population only had accessed your parks, recreation, community staff (not having to access public works, fire, rcmp etc)

How do you grow your community?

Active Living, inclusion and access, connecting people and nature, supportive environments and recreation capacity.

RECFocus: Nutritional plan for recreational centres (St.Albert)

Min. % requirements Food requirements through Canada Food Guide mandated through contractual agreements with food vendors, restaurants and concessions.

Listed key programs to research

Choose well program

HighFive (volunteers training)

Teen Challenge- micro grants to get kids off the couch

National professional development for Parks and Recreation staff (ARPA bursaries available)

New National Framework for recreation in Canada)

Correlation to Approved Town Plans/Policies: Sustainability Plan, Social Development Plan

Department(s): Sustainability, Recreation and Culture, Program Manager, Community Services

Recommended Action: Listed key programs to research

Choose well program

HighFive (volunteers training)

Teen Challenge- micro grants to get kids off the couch

National professional development for Parks and Recreation staff (ARPA bursaries available)

New National Framework for recreation in Canada)

Investigate and give recommendation on option for Omniplex

RECFocus: Nutritional plan for recreational centres (St.Albert)

Min. % requirements Food requirements through Canada Food Guide mandated through contractual agreements with food vendors, restaurants and concessions

Identify Partners/Resources: Alberta Health Services, ARPA